



**GOVERNING BOARD
REGULAR SESSION
Wednesday, February 20, 2019
MINUTES**

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. **CALL TO ORDER**

Board Chairman Daskocil called the Governing Board Meeting to order on Wednesday, February 20, 2019, at 3:00 pm, at Station 32, 8905 N Koch Field Road, Flagstaff, Arizona

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Chairman Jim Daskocil, Board Clerk Jim Timney, Board Member Rick Parker, Board Member Mike Milich, Board Member Don Woods

Members Absent: None

Administrative: Fire Chief Mark Gaillard, Deputy Chief Jerry Bills, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer, Deputy Fire Chief Pat Staskey, Deputy Fire Chief Mark Wilson

Public: Jean Libby

3. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA WAS RECITED**

4. **CALL TO THE PUBLIC**

Ms. Jean Libby addressed the board regarding utility access at Station 31. She stated she is interested again to purchase a 5' parcel from Summit Fire to access water along the eastern edge. This was brought to the board in the past.

5. **CONSENT AGENDA**

- a. Approval of Reconciliations and Financial Reports for January, 2019
- b. Discussion and Approval of the Regular Board Meeting Minutes of January 23, 2019 and Special meeting from February 11, 2019



Administrative Officer Gioia answered any questions from the Board regarding the Regular Board Meeting Minutes of January 23, 2019, Special Meeting from February 11, 2019, and the Reconciliations and Financial Reports for January, 2019.

Board Member Parker motioned to approve the Reconciliations and Financial Reports for January, 2019, and the Regular Board Meeting Minutes of January 23, 2019, and Special Meeting from February 11. Board member Milich seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Dorskocil, Timney, Parker, Milich
NAYES: Woods

Board Member Woods stated the minutes of February 11, 2019 did not accurately describe the situation.

Board Chairman Dorskocil offered to open it back up.

Board Member Woods stated no, I think it serves its purpose, but, I don't think it accurately reflects it.

6. **Current Events Summaries, Reports, and/or Correspondence**

a. **Monthly Department Updates**

Battalion Chief Torsten Palm:

- Run Report - 100 runs for the month of December.
- Structure fire on Lake Trail that was Engine 37 and Flagstaff units with a good knock down with minimal damage. Engineer Modrell and Firefighter Greenwalt did a great job on it.
- Structure fire on Lumberjack had heavy fuel. Quick Decontamination Procedure went into effect to hose off any possible contaminants. "Safety 31" also responded. Our XO Captain. There was a restart due to the wind effect 2 hours later.
- Structure fire on Merillee had heavy fuel also. Very proud and appreciative for the mutual aid from Flagstaff Fire. Definitely an improvement.
- Thank you to the board for promoting 12 Engineers. There was positivity on scene. We had an engineer in charge of our decontamination process
- Management Training-Blue card training. There was great support from the board and community for the purchase
- Regional relationship is excellent



Fire Chief Gaillard:

- Firefighter Interviews: interviewed 12 for the final for Summit. They will start Monday, February 25, 2019. They are SAFER Grant funded. They will be getting ready for the fire academy
- We will be bringing forward an Automatic Aid Agreement to you to review, discuss, and possibly approve with Flagstaff and Highlands Fire Department.

b. Local 1505 Update

There was nothing to update.

BC Palm stated he is excited about the 5 new recruits and staff load that will bring. Thanking the board.

c. Other Items

Deputy Chief Bills:

This storm is expected to drop 18-25" of snow. They have preset Red Cross at Signaua Middle School. EOC has a small group at the county offices. We are tracking severity staffing.

7. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

a) On-going discussion on Westside Fire Station – no action to be taken at this time.

There was discussion regarding the Westside Fire Station.

Board Member Woods asked questions directed to Chief Gaillard. I remember when you were making a presentation to the community, the Ft Valley community, regarding the closing of Station 36. You mentioned that there was either a congestion of traffic or some type of a problem that was part of the justification for not having that station there. I'm curious that when JR identifies 1800 to 2000 cars on Snowbowl Road in the morning and the evening. Does that not cause you some concerns?

Chief Gaillard: I don't have any recollection of our recommendations. Those are on the website. We could provide the staff report we took to the community meeting. I don't recall us stating 36 was problematic in the context of congestion.

There was further discussion regarding the meeting with JR.

Board Member Parker: JR was interested in going across the street to forest service. Monetary perspective: not anything soon.

Board Member Woods: Development urgent needs.



Chief Gaillard: we are not wanting to take on a mortgage. We have deferred maintenance, and have aging equipment due to the recession.

Board Member Woods: I think it is relatively naïve to think that we are going to set up a savings account and try to raise \$4 million to build a station when there is always going to be a need with that money just sitting there and we say let's borrow from the capital account. We will repay it later. Of course, it will never get repaid, and never get saved. I don't think that is a practical way of ever getting this station built. Ever.

Board Member Parker: the only meeting I was involved with building that station permanently, was this last one and there is no land available. We have to figure out where it is going to be. We still have to consider what is going on at Station 37. That place is falling apart. In the interim we may be looking down the road a few years before anything can happen out at 34. We have to take care of our equipment, and our stations. Guys are living in the station at 37 with no filtering system for the diesel. That is stuff we have to take into consideration. I am not going to support going out and borrowing a bunch of money right now. We just barely paid off what we borrowed in the past.

There was further discussion regarding the Westside Station.

b) Review, discuss and possible action revising Community Room Rental Fee

Tabled until next meeting

c) Review, discuss and possible action on Resolution 2019-02 to establish Emergency Account with Coconino County with a deposit of \$75,000 from operational account 300300

Chief Gaillard presented: The board set a Contingency Fund. This will be a down payment out the operations fund. It takes board action to move it.

Board Member Milich made a motion to approve Resolution 2019-02 to establish Emergency Account with Coconino County with a deposit of \$75,000 from operational account 300300. Board Member Parker seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Dorskocil, Timney, Parker, Milich, Woods

NAYES: None



- d) Review, discuss and possible action on PO 190092 for replacement computers for the District

Administrative Gioia presented to the board and answered any questions. This is replacing 13 computers. Windows 7 will no longer be supported in 2020. There was further discussion.

Board Member Parker motioned to approve Purchase Order #190092 for replacement of computers for the District. Board Member Milich seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Dorskocil, Timney, Parker, Milich, Woods
NAYES: None

- e) Review, discuss and possible action on Public Relations – XO Captain Deck

XO Captain Deck presented a slide show to the board regarding the Public Relations Summit Fire has in place for community outreach. A copy of the presentation is included in the board packet.

8. **FIRE BOARD COMMENTS**

Board Member Parker: I appreciate all the work everybody has done, all the work the line personnel does.

Board Chairman Dorskocil: I would like to make a couple comments myself. As far as the minutes go. I apologize and didn't look over and ask you if there was any discussion on that. If there is anything in the future on the minutes when we get them sent to us on the email, review them, and if there is anything, send it to her right away. She will correct it prior to our meeting. We talked about the station and JR and emails, I was not trying to put pressure on JR. It was in a good way to talk with maybe partnership. I didn't want to pressure JR.

ADJOURNMENT

Board Member Timney motioned to adjourn the regular board meeting. Board Member Milich seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Dorskocil, Timney, Parker, Milich, Woods



NAYES:None

Board Meeting adjourned at 5:19 pm.

Respectfully submitted,

Tammy Schieffer, Administrative Assistant

APPROVED