



**SUMMIT FIRE & MEDICAL DISTRICT
GOVERNING BOARD
REGULAR SESSION
MINUTES
Wednesday, January 23, 2019**

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. **CALL TO ORDER**

Board Chairman Rick Parker called the Governing Board Meeting to order on Wednesday, January 23, 2019, at 3:00 pm, at Station 37, 5500 N Fort Valley Road, Flagstaff, Arizona.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Chairman Rick Parker, Board Clerk Jim Timney, Board Member Jim Daskocil, Board Member Mike Milich, Board Member Don Woods

Members Absent: None

Administrative: Deputy Fire Chief Jerry Bills, Deputy Fire Chief Pat Staskey, Deputy Fire Chief Mark Wilson, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Public: No Public

3. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA WAS RECITED**

4. **CALL TO THE PUBLIC** There was no response from the public

5. **CONSENT AGENDA**

- a. Approval of Reconciliations and Financial Reports for December, 2018
- b. Discussion and Approval of the Regular Board Meeting Minutes of December 19, 2018

Administrative Officer Gioia presented to the board and answered any questions regarding the Financial Reports for December 2018, and the Regular Board Meeting Minutes of December 19, 2018. We are currently 50% through the FY18/19. Income is at 59.04% and expenses are at 39.4%. (Copies can be found



in the board packet). Attached are County Warrant Account, Petty Cas, Income and Expense, Westside Capital Fund, National Bank (Wildland Account) Visa, GO Bond Accounts, Capital Fund.

Board Member Dorskocil motioned that the Financial Reports for December 2018, and the Regular Board Meeting Minutes of December 19, 2018 be approved. Board Member Milich seconded the motion.

There were no corrections or additions, Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Milich, Dorskocil, Woods
NAYES: None

6. **Current Events Summaries, Reports, and/or Correspondence**

a. **Monthly Department Updates**

Battalion Chief Chris Fennell

- Runs for November were 113
- Firefighter Testing with 57 applications, with 32 qualified, 23 showed up for the physical agility testing. February 25, 2019 will be start date. Three positions are SAFER grant, and 2 are replacing retired personnel

Deputy Chief Staskey

- We are working on bringing call volumes for each district regarding, EMS, accident, fire, etc. This will be presented on a GIS map with the city and county

Deputy Chief Bills for Chief Gaillard

- Chief Gaillard wants us to make sure we still understand we are in a blending process of the two organizations, getting through all the hurdles of identifying who to call for what.
- We all attended the AZ Fire Districts Association Conference in Laughlin, NV. Had a lot of great classes and education.

Deputy Chief Bills as Wildfire Management and Fire Marshal's office

- The organization has created that the two entities of Flag Fire and Summit Fire will be working together to staff wildland engines this summer. Whoever sends the engine out is responsible for the engine money.
- Soon to start helicopter thinning in the FWPP area which is right along the edge of the mountain on the south end of the district. Working



outreach in that same area to remove trees from their property for Firewise willing to pay for half of the cost on their property.

Deputy Chief Wilson – Facilities/Fleet

- XO Captain Deck and Captain Reuben Gibbs working for repairs that are needed.

b. Westside Fire Station Update

Deputy Chief Bills reported what we presented last meeting was to give an idea of the size of property needed and we have shared that with JR for somewhere along Snowbowl land.

Board Member Woods questioned when was Station 36 sold, sometime in mid summer? I would like to see a schedule for what the process is with the new station, and its different components.

Deputy Chief Bills questioned what is your timely manner?

Board Member Woods usually within 1 ½ years a project started, it has been completed. When is the architect gonna be hired, etc?

Deputy Chief Bills stated I will bring those concerns to the chief.

Board Member Daskocil: At the last meeting, I was asking Chief Wilson for the details on the meetings that have been held, which would give us an idea of what is being done. We are not getting any details. We can influence the community.

Deputy Chief Wilson: Chief Gaillard's response was to please advise any time he can reach out to JR specifically would be extremely beneficial.

Administrative Gioia: This is a section that this cannot be discussed. I will move this next time of keep it in the area that you may have the back and forth discussion.

c. Local 1505 Update

Captain Mike Allen: There is nothing to report

d. Other Items: No other items.

7. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

a) Review, discuss and possible action revising Community Room Rental Fee

Administrative Officer Gioia asked for this to be tabled until next meeting.

b) Review, discuss and possible action on appointing Fire Board Chairman and Clerk for 2019



Board Member Woods nominated Board Member Daskocil as the next Fire Board Chairman. Board Clerk Timney seconded the motion

Board Member Milich nominated Board Clerk Timney for the Board Clerk position. Board Member Daskocil seconded the nomination.

Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Milich, Daskocil, Woods
NAYES: None

8. **FIRE BOARD COMMENTS**

Board Member Woods: It's been mentioned by board members in the past that the public hardly ever shows up. I remember the chief saying at one point in time that the design of the new fire station for Ft Valley, he expects to have citizen input as to the design aspect of it. This got me thinking about what exactly is our public relations program, policies, whatever. What pro-active way are we trying to get the public involved more so they have a positive image about the fire district? I would like for it to be on the next agenda to have that item and ask staff to present a plan to improve public relations with the fire district. Rather than operating by ourselves and no one else knows. There are so many positive things I have seen about the fire district, the public is totally unaware of. I think there is an awful lot that could be done to create a more positive image, and more support, whether it turns out to be for bonds, or whatever. We are just not doing it. I would like to have them make a presentation next board meeting. That is my recommendation.

Board Member Parker: I have one comment on that. All of our information is posted on our website, and our meetings are posted by law. Anyone can go on our website and see what is happening in the department in reference to any changes or anything we have going on. Anyone on the board, if you know someone who is interested in anything that is going on with the department, my advice is to notify them. If someone doesn't know the website, doesn't know how to find the website, or may not even have a computer. The information is being put out. We just need to figure out how to get people to get on the website.

Board Member Woods: I think that is part of it. The other part is, though, it's a personal relationship, and personal involvement. These are wonderful guys, and they make a tremendous impression when they meet face to face with the public. They all do. It is something we are missing out on. Actual interface on a personal basis with the public. That is my thought process. I think we need to think about that. It is such a positive impression to be made by all the firmen, not just the chief's, but everybody.



Board Clerk Timney: My experience with other boards have been with public relations with the communities; between board members and communities has always been somewhat, non existent. It is not because of the board has not tried, and not because the community has not tried. What has happened, in my experiences, that the community appreciates what is going on, but they are never here to see it. They are never here to see board actions, board decisions, and that sort of thing. What they see, are the guys out there in the field. They make a big impression. That is where our public relationship really lies. That is where it should lie. They are the ones that have immediate public contact. Just because the public doesn't show up to a board meeting; I don't think that should be interpreted as a lack of communication to the community. They guys in the uniform are the communication link. I don't think we should take this absence of community from out board meetings in a negative way. I think it is a very positive way. If it was a negative issue out there, they would be here.

ADJOURNMENT

Board Chairman Parker motioned to adjourn the regular board meeting. Board Clerk Timney seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Milich, Daskocil, Woods

NAYES: None

The regular board meeting was adjourned at 3:40 pm.

Respectfully Submitted

Tammy Schieffer, Administrative Assistant

Firefighter Max Fischenich was recognized as being with the department for 5 years.