**GOVERNING BOARD**
**FY 19/20 Budget Workshop**
**Wednesday, May 8, 2019 - 3:00 p.m.**
**Station 32, 8905 Koch Field Road, Flagstaff AZ, 3:00 pm**
**MINUTES**

1. **CALL TO ORDER**

   Board Chairman Jim Doskocil called the Governing Board FY19/20 Budget Workshop to order on Wednesday, May 8, 2019, at 3:01 pm at Station 32, 8905 N Koch Field Road, Flagstaff AZ.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

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|---|---|
| Members Present: | Chairman Jim Doskocil, Board Clerk Jim Timney, Member Mike Milich, Member Rick Parker, Member Don Woods |
| Administration: | Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer |
| Labor Personnel: | Engineer Jeff Miner, Firefighter Matt Gibbs, Engineer Casey Robinson |
| Public: | None |

3. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA WAS RECITED**

4. **Review discuss and possible action on trading in ID11 to FireTruck Unlimited for work on new apparatus purchased. Trade value will be $22,000**

   Deputy Chief Wilson presented to the board this will liquidate our fleet for modification for 2 new refurbished engines that had been approved previously to purchase.

   **Board Member Parker motioned to approve trading in ID11 to Firetrucks Unlimited for work on new apparatus purchased. Trade value will be $22,000. Board Clerk Timney seconded the motion.**

   Vote conducted. **MOTION CARRIED.**

   AYES: Parker, Timney, Doskocil, Milich, Woods

NAYES: None

5. **Review discuss and possible action on requesting the Treasurer's office to move $208,000.00 for warrant 809000801 from Summit FD Capital Fund to Summit FD General or Operational fund for the deposit of used fire truck**.

   Administrative Officer Gioia presented to the board this is formal step in moving the funds from the Summit FD Capital Fund to the Summit FD General or Operational fund for the deposit of used fire truck.

   **Board Member Parker made a motion to move $208,000.00 for warrant 809000801 from Summit FD Capital Fund to Summit FD General or Operational fund for the deposit of used fire truck. Board Member Milich seconded the motion.**

   Vote conducted. **MOTION CARRIED.**

   AYES: Parker, Timney, Doskocil, Milich, Woods
   NAYES: None

6. **<u>Review</u>**

   Fire Chief Gaillard presented to the board via Power Point presentation (a copy of presentation is included in board packet).
   The following was presented to the board.
   1. Achievements from 2019
   2. Goals for 2020
      a. Improve Capital and Human Resources

   3. Projected Income for 2020
      a. Levied Property Tax $4,091,613
      b. Est. FDAT Funding $ 360,000
      c. Estimated Grants $ 957,039
      d. Wildland Income $1,140,474 (including expenses)
      e. Misc. Income $ 148,200

   4. Projected Personnel Expenses
      a. 5% Market Adjustment to Firefighter Position Only
      b. Equity Adjustment
      c. Medic pay increased to $5,250 from $4,750
      d. Acting Engineer pay $1.50 per hour / Acting Captain $2.00 per hour / Acting Battalion Chief $3.00 per hour
      e. PSPRS stabilized increase from 34.48% to 35.79%
      f. ASRS increased from 11.80% to 12.11%

g. Health Insurance increase 6%; Dental and Vision increase 3%

5. Major Projected Expenses
    a. GFR Training Coordinator $18,500
    b. IGA Management funding $145,000
    c. Capital Repairs to Stations from Operations $15,000
    d. Capital Repairs to Station 37 from Westside Capital Fund $50,000

6. Projected Grant Expenses to total $142,000 not including SAFER II Grant included in personnel

**7. <u>Review Fire Chief Budget</u>**

Fire Chief Gaillard reviewed the proposed Fire Chief Budget:

- 2 Year Budget – Labors agrees to this budget
- Proposed Pay scale
- Proposed Fire Chief's Budget
- 5 year projections
- Proposed Bond Budget

**8. <u>Round Table Discussion – Chief Gaillard</u>**

Board Chairman Doskocil started the round table discussion. Items discussed were:
Chairman Doskocil: brought up from the public: what happens if wildland income stops; will there be lay-offs? It was answered personnel would be retained; capital purchases would be affected. Fire Chief Gaillard stated no wildland income takes us back to levy which is sustainable.
Board Member Woods: brought up and administration discussed with him: grant spending, and if administration could provide a sheet explaining Grant income and expenditures; reserved for capital improvements was $50,000 for Westside and $50,000 for Capital. Would there be a temptation to use the money somewhere else. Discussion followed. Would like the board to address administration to come back with how to fund a station, different possibilities. Administrative Officer Gioia suggested to Board Member Woods to come by the office, and she will show the needs for Station 33 and what the staff is working on the fix the issues.

Board Member Parker left at 4:19pm

**9. <u>ADJOURNMENT</u>**

**Board Clerk Timney motioned to adjourn the FY19/20 Budget Workshop. Board Member Milich seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Timney, Doskocil, Milich, Woods
NAYES: None

**FY 19/20 Budget Workshop adjourned at 4:25 pm.**

**Respectfully submitted,**

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**Tammy Schieffer, Administrative Assistant**