



**SUMMIT FIRE & MEDICAL DISTRICT
GOVERNING BOARD
REGULAR SESSION
Wednesday, December 19, 2018
MINUTES**

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. **CALL TO ORDER**

Board Chairman Rick Parker called the Governing Board Meeting to order on Wednesday, December 19, 2018, at 3:06 pm, at Station 31, 6425 Cosnino Rd, Flagstaff, Arizona.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Chairman Rick Parker, Board Clerk Jim Timney, Board Member Jim Dskocil, Board Member Mike Milich, Board Member Don Woods

Members Absent: None

Administrative: Fire Chief Mark Gaillard, Deputy Chief Jerry Bills, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer, Deputy Fire Chief Pat Staskey, Deputy Fire Chief Mark Wilson

Public:

3. **HONOR GUARD TO PRESENT COLORS IN HONOR OF PROMOTIONS**

4. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA WAS RECITED**

5. **CALL TO THE PUBLIC** There was no response from the public.

6. **CONSENT AGENDA**

- a. Approval of Reconciliations and Financial Reports for November, 2018
- b. Discussion and Approval of the Regular Board Meeting Minutes of November 14, 2018

Administrative Officer Gioia answered any questions from the Board regarding the Regular Board Meeting Minutes of November 14, 2018, and the Reconciliations and Financial Reports for November, 2018.



Board Clerk Timney motioned to approve the Reconciliations and Financial Reports for November, 2018, and the Regular Board Meeting Minutes of November 14, 2018.
Board member Milich seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Daskocil, Milich, Woods

NAYES: None

7. Current Events Summaries, Reports, and/or Correspondence

a. Monthly Department Updates

Deputy Chief Bills:

- Run Report – Total number of runs for October were 103.

Deputy Chief Staskey:

- Greater Flagstaff Regional training included high-rise training on the NAU Campus
- Engineers' testing is complete

Fire Chief Gaillard:

- There has been a lot of testing, which comes along with high anxiety.
- Battalion Chiefs and Deputy Chiefs have been working on the redesign program management responsibilities. Based on seniority, the captain of both Flagstaff Fire and Summit Fire were able to choose which programs they would like to work.

Chief Staskey will be Operations Chief

Chief Wilson will be Logistical and Administrative responsibility

Chief Bills will be Community Risk Reduction

b. Westside Fire Station Update - Chief Gaillard

Fire Chief Gaillard reported to the board we have that on the agenda to discuss later.

c. Local 1505 Update

Firefighter Matt Gibbs reported to the board:

- We adopted four families for Christmas.
- In the middle of setting our five goals for the Memorandum of Understanding



d. Other Items There were no Other items

8. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

a) **Review and discuss Core Construction Concept Plan for Westside Station**

Fire Chief Gaillard and Deputy Chief Bills reported to the board we are excited to see this information for a new station on the west side. It shows the desire to the west side to see this project move along. We have been doing so without very much information. (Copies are included in the board packet) A picture and floor plan is included, list of needed items for a fire station, picture of the station, a quotation.

b) **Review, discuss and possible action on Bond Funding for installation of surface pros**

Captain Fisk presented to the board this is the final conclusion to the upgrade of the communications in the engineers not to exceed \$8200.00. This was proposed originally in the Bond approval.

Board Clerk Timney made a motion to approve the Bond Funding for installation of surface pros not to exceed \$8200.00. Board Member Milich seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Daskocil, Milich, Woods

NAYES: None

c) **Review, discuss and possible action on applying the remaining Bond Funding to SCBA Loan**

Administrative Officer Gioia presented to the board, this is to close out the GO Bond and use the funds to pay the SCBA loan. The final payment is March 2020. There will be no prepayment penalty. This was approved in the bond funding as we are retiring old debt.

Board Member Milich made a motion to approve applying the remaining Bond Funding to SCBA Loan. Board Clerk Timney seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Daskocil, Milich, Woods

NAYES: None



- d) **Review, discuss and possible action on adopting the tentative 2019 Calendar for Board meetings.**

Board Chairman Parker made a motion to adopt the tentative 2019 Calendar for Board meetings. Board Member Milich seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Daskocil, Milich, Woods

NAYES: None

- e) **Review, discuss and possible action on appointing Fire Board Chairman and Clerk for 2019**

Tabled until next meeting regarding what the maximum term is for the Board Chairman.

9. **FIRE BOARD COMMENTS.**

Chairman Parker: In reference to all of the training with all of these guys and the engineer's promotions, it has been a long time since we started this process. We wanted to have engineers in this department for years. It just never happened for various reasons. I just want to thank everybody, the administration, all the people that did the training, and of course all of you guys studying for the promotions. I am proud of everybody. It is exciting times.

ADJOURNMENT

Board Chairman Parker motioned to adjourn the regular board meeting. Board Member Milich seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Daskocil, Milich, Woods

NAYES: None

Board Meeting adjourned at 3:35 pm.

Respectfully submitted,

Tammy Schieffer, Administrative Assistant



Recognition and Promotions

Recognize Firefighter Buck Ashbrook for 22 years, 1 month and 26 days of Service to SFMD

Pinning of Battalion Chief Torsten Palm

Pinning of Captain Nik Christian

Pinning of Captain Pickett

Pinning of XO Captain Duane Deck

Pinning of Engineers; Kris Yount, David Russo, Stefan Boehm, Ryan Hill, Chuck Bain, Ian Modrell, Jake McQuaid, Ryland Dougan, Randy Black, Jason Maynard, Jeff Miner, Casey Robinson