



BUDGET WORKSHOP MINUTES

Thursday, April 04, 2024

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Chair Timney called the Budget Workshop to order at 2:07 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board members Robb Faus, Rick Parker & Scott Walton.

Members Absent: Jim Daskocil

Administration: Fire Chief Gaillard, Deputy Chief Mark Wilson, Deputy Chief Chris Fennell, Battalion Chief Chris Zambeck, Labor rep Casey Robinson, R Brooks, A Kester, V. Fennema, and T. Schieffer.

3. **Pledge of Allegiance**

4. Every year during the budget workshop the Board reviews the following policies for possible updates or changes: Policy #502, "Public Participation at Public Meetings, #503, "Compensation" and #504, Capital Planning and Budgeting", and #505 "PSPRS Pension Funding". On Policy 502, change the time that the public has to request an item be added to the agenda from ~~48 hours~~ to **one week** prior to the board meeting and Chair would like to have the verbiage from the handbook which states the allotted speaking time for individuals (3 min) or a group (10 min) added onto the policy. BC Zambeck suggested getting an LED timer so that the public can see how much time they have left to speak. (countdown) On Policy 503 change the amount for the "on-the-spot award" to \$100. No changes to Policy 504 and 505.

5. **DC Mark Wilson** reviewed the upcoming budget process timeline, last year's accomplishments for the department, Labor goals for this next year, and budgetary realities and expectations for the upcoming budget year. Board goals were reviewed.

- Board decided to delete goal #4 (Establish a sustainable and functional fire station in the Fort Valley/180 corridor of the district.)

6. Labor rep Casey Robinson reported that Labor's top priorities this upcoming year are:

- Maintain funding for current pay plan and benefit packages
- Continue to support 3 person / ALS units
- Looking at how the JPA impacts SFMD
- Market adjustments in FY25/26
- Work to identify state and county funding support options

7. DC Wilson reviewed the 2023-24 Strategic Plan, focusing on the Sustainability and Funding Goals portion.
8. DC Wilson covered all of our district achievements for the past FY. (See Powerpoint)
9. The next budget workshop is scheduled for May 8th where Chief Wilson will review 5-year projections, pay and benefits. The board will have the opportunity to review and possibly approve the Fire Chiefs Budget for 20-day posting at the May 15th board meeting. Final approval will be at the June 19th board meeting.
10. We looked at the current budget health, budgetary realities and expectations, upcoming Capital needs and future large capital needs, JPA impacts, and an overview of FY24-25 budget at current mil rate of 3.50%
11. One of the large capital needs that is pressing right now is adequate living space for the number of staff working out of Sta #32. After much discussion, the board would like to direct admin staff to look into the cost of adding BC quarters, bay for BC rig, a bathroom and workout room to Sta #32. There is funding available in the restricted account that the board can allocate to that expense.

Board Priorities:

- Laptops for the board members. Plan is to use the Surface Pros that are being replaced by the new Dells.

ADJOURNMENT

Motion to adjourn by Board Member Parker, seconded by Board Member Dorskocil.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Faus, Parker, Dorskocil, Walton

Budget Workshop Adjourned at 4:45 pm

Respectfully submitted by:

Robb Faus, Board Clerk