



Minutes
PUBLIC HEARING FOR BUDGET AND
REGULAR BOARD MEETING MINUTES
Wednesday, June 19, 2019
Station 32, 8905 Koch Field Road, 3:00 p.m.

1. CALL TO ORDER

Chairman Dorskocil called the public hearing to order at 3:01 p.m.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

A quorum of the Board Members were present.

Present: Chairman Dorskocil, Clerk Timney, Members Parker, Milich and Woods
Administration: Chief Wilson, Chief Staskey and Admin Officer Gioia

Public: None

3. PLEDGE OF ALLEGIANCE

4. PUBLIC HEARING - Proposed Fiscal Year 2019/2020 Budget, and GO Bond Repayment Budget

a. Overview of Posted Fiscal Year 2019/2020 Budget

Admin Officer Gioia stated that there haven't been any changes to the budget, and it was posted for 20-days. Fire Board didn't have any questions.

b. Overview of Posted Fiscal Year 2019/2020 GO Bond Repayment Budget

Admin Officer Gioia stated that the GO Bond Repayment Budget has remained the same and was posted for 20-days. Fire Board didn't have any questions.

c. Public Hearing/Comments – None

5. Discussion and possible action on adopting the Fiscal Year 2019/2020 District Budget and Operational Plan Resolution No 2019-05.

Member Parker made a motion to accept the Budget as present for 2019/2020 and to adopt Resolution No 2019-05. Member Milich second the motion.

Vote conducted: All in favor

Ayes: Dorskocil, Timney, Parker, Milich, Woods

Nays: None

6. Discussion and possible action on adopting the Fiscal Year 2019/2020 GO Bond Repayment Budget Resolution NO2019-06

Member Parker made a motion to accept the Budget as present for 2019/2020 and to adopt Resolution No 2019-06. Member Milich second the motion.

Vote conducted: All in favor

Ayes: Dorskocil, Timney, Parker, Milich, Woods



Nays: None

7. Adjourn Public Hearing

Member Parker made a motion to adjourn the Public Hearing. Clerk Timney second the motion. Public Meeting adjourned at 3:05 p.m.

Vote conducted: All in favor

Ayes: Daskocil, Timney, Parker, Milich, Woods

Nays: None

1. Call to Order Regular Business Meeting

Chairman Daskocil called the Regular Business meeting to order at 3:05 p.m.

2. CALL TO THE PUBLIC - None

3. CONSENT AGENDA

- a. Discussion and Approval of the Regular Board Meeting Minutes of May 15, 2019
Member Milich had a question regarding a board statement made by Member Woods. Member Milich asked what he meant by the statement, Member Woods said it was about cost savings.

- b. Approval of Reconciliations and Financial Reports for May 2019
Fire board reviewed the financials presented to them by Admin Officer Gioia.

Clerk Timney made a motion to accept the consent agenda items as they are presented. Member Parker second the motion.

Vote conducted: All in favor

Ayes: Daskocil, Timney, Parker, Milich, Woods

Nays: None

4. Current Events:

- a. Monthly Department Updates

Battalion Chief Palm updated the Fire Board on the monthly Run Report for April. The Board had questions regarding why run times are so important. Battalion Chief Palm informed the Fire Board about NFPA and ISO standards of care guidelines that the District strives to achieve.



Battalion Chief Palm gave an update on a couple of incidents that had occurred on his shift over the last month.

Deputy Chief Wilson updated the Fire Board on the status of the two trucks at Firetrucks Unlimited. Expected final walk through date is in the next couple of weeks. Photo updates are available on Firetruck Unlimited website.

Deputy Chief Wilson also informed the Fire Board on so of the progress that we are seeing because of the IGA; an OWA call out that required the SFMD Battalion Chiefs to send their vehicle to the Fire. City of Flagstaff was able to help by loaning SFMD their backup Battalion Chief Tahoe. City of Flagstaff Fire Department had received a grant for BK Radios, and they are able to make a cash of radios for the GFR. SFMD is doing all the billing for wildland call outs for the City as well as for SFMD.

- b. Local 1505 Update
VP Gibbs informed the Fire Board that they have been working on the MOU and Labor is currently working on the Firefighter Memorial project.
- c. Other Items - None

5. NEW BUSINESS / ACTION ITEMS -

- a. Review discuss and possible approval of MOU with Labor
The Fire Board discussed the significance of the MOU with the Fire Board and Labor. They also discussed the policies that were mentioned in the MOU. The policies are to guide workflow and operations. The process is Administration and Labor meet to discuss the policies, they are agreed upon at those meetings. The policies are sent out for review to the rest of the staff. If no comments are made it becomes the policy.

Member Parker made a motion to approve the MOU as it is presented. Clerk Timney second the motion.

Vote conducted: All in favor

Ayes: Dorskocil, Timney, Parker, Milich, Woods

Nays: None

- b. Review discuss and possible action on reviewing and updating Fire Board Handbook
Administrative Officer Gioia stated that a new policy was brought forward. This was a good time to review the Fire Board Handbook for any other policy changes the Fire Board may have. There is no action to be taken at this point, it is just something that Administration and the Fire Board will work on for the next couple of months.



Member Milich stated that he had written the new addition to help save time for administration and ensures a level playing field for all board members. The Fire Board discussed what that meant to the Fire Board and best practices on how to get questions answered from administration.

- c. Review discuss and possible approval of Transfer funds for Firetruck Unlimited
Deputy Chief Wilson stated that the new engines will be ready sometime in the next few weeks. Admin is asking the Fire Board to approve the transfer of funds from the Capital account to the operational account.

Member Parker made a motion to transfer funds from the capital account to the operational account to make the final payment for the new engines. Clerk Timney second the motion.

Vote conducted: All in favor

Ayes: Daskocil, Timney, Parker, Milich and Woods

Nays: None

- d. Review discuss and possible action on Purchase Order #190180 HVAC for 37 and transfer of funds
Deputy Chief Wilson presented three quotes to the Fire Board for installation of a new HVAC unit on Station 37. He described the installation factors and the other contractors that may be involved. Admin is asking for a not to exceed \$35,000 to cover the entire project.

The Fire Board discussed the quotes and how this will improve the station for future sell and to make it livable for the firefighters.

Member Parker made a motion to approve PO 190180 for HVAC with Big Bear for Station 37 and for the amount not to exceed \$35,000. The funds are to be transferred from the Westside Capital account to the operational account as need to cover the cost. Member Milich second the motion.

Voted conducted. Majority in favor

Ayes: Daskocil, Parker, Timney and Milich

Nays: None

Abstain: Woods

- e. Review discuss and possible approval on PO #190181 hiring RAR and transfer of funds.
Deputy Chief Wilson presented a quote from Reese and Rowe Architects for architectural and engineering services to design the future westside station.



The Fire Board discussed the pros and cons of moving forward with a design. They discussed all the variables and wanted to make sure that this would be a good investment.

Member Parker made a motion to approve PO 190181 to hire RAR for architectural and engineering services, also to transfer funds from the Westside capital account to the operational account. Clerk Timney second the motion.

Vote Conducted: All in favor

Ayes: Daskocil, Timney, Parker, Milich and Woods

Nays: None

Chief Gaillard joined the meeting at 4:20 p.m.

- f. Discussion on iPad for fire board members
Administrative Officer Gioia let the Fire Board know that the District had purchased 5 new iPad for the apparatus and will be taking off the old iPad. Those iPads can be reconfigured for the Fire Board to use or District business if they are interested in using them. Board Members discussed having the iPad. All Board Members decided to try them out.
 - g. Discussion on AFCA/AFDA Conference
Administrative Officer Gioia informed the Fire Board about the upcoming Fire Districts and Fire Chiefs conference in Phoenix in July. If they are interested in attending to please let Admin know by the end of June.
 - h. Topic of the month with Chief Staskey
Chief Staskey gave a presentation for the Fire Board on Fire Dynamics.
6. FIRE BOARD COMMENTS- Board Member comments are meant to inform and clarify. No actions will be taken. Only Board Members can speak.
Member Parker wanted to that all the Firefighters and Administration for all their work.

Clerk Timney stated that he will be representing SFMD at the recruit graduation.

Member Woods read from an email exchange he and Deputy Chief Wilson had (in attachments). He also stated that SMD is an amazing organization, but he is not seeing the long-term plan for this District and how to replace apparatus, update stations and pay employees.

Member Parker stated that he is very confident in the Administration and that they are looking out for the future of the District.

Chairman Daskocil stated the District is doing the best they can, but hands are tied due to funding. He also asked if Administration would include a conversation on Forest Service land leasing.



7. ADJOURNMENT

Member Parker made a motion to adjourn. Clerk Timney second the motion.
All in favor meeting was adjourned at 4:44 p.m.

Ayes: Daskocil, Timney, Parker, Milich and Woods
Nays: None

Respectfully submitted,

Chris Gioia
Administrative Officer

APPROVED