



PUBLIC NOTICE REGULAR BOARD MEETING AGENDA

Wednesday, March 18, 2026
Station 32, 8905 Koch Field Road, Flagstaff, AZ 6:00 pm

www.zoom.us / Meeting ID: 885 2281 1636 Passcode 432385

<https://us02web.zoom.us/j/88522811636?pwd=dIVDTzJzOHRRZWthaGdnU0gyTWtKQT09>

Pursuant to A.R.S. 38-431.01, notice is hereby given to the Board of Directors and the public that the Summit Fire District will hold a Regular Meeting open to the public. The Governing Board of Summit Fire & Medical District will meet in a **Regular Session on Wednesday, March 18, 2026, at 6:00 p.m. The meeting will be held in person and remotely through technological means (see above).** The meeting room will be open to the public at 5:30 pm. Members of the Governing Board will attend either in person or by technological means. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) Discussion or consultation for legal advice with the county attorney or attorneys of the public body. **All items are set for possible action.**

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
3. PLEDGE OF ALLEGIANCE

4. CALL TO THE PUBLIC

The Chairman shall announce this portion of the District Board meeting as a Call to the Public which is for public input/comment, in accordance with A.R.S. §38-431.0(H). Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a Request to Comment Form and submitting it to the Staff in person. If attending via remote, comments are to be sent to Staff via chat options prior to the start of the meeting. Individuals addressing the Board are limited to three minutes for their comments but may submit written comments for the Board records. The Chairman will recognize each individual. **The Governing Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws.**

5. **CONSENT AGENDA** – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.
 - a. Discussion and Approval of the Regular Board Meeting Minutes of February 18, 2026 and the Workshop Minutes from March 5, 2026.
 - b. Approval of Reconciliations and Financial Reports for February 2026.

6. **Current Events Summaries, Reports, and/or Correspondence**– In accordance with A.R.S. 38-431.02(K), **the Board shall not propose, discuss, deliberate, or take legal action** on any matter in the following summaries:
 - a. Monthly Run Report – On Duty Battalion Chief
 7. Monthly Updates
 - Fire Chief Callander
 - Academy starts 3/30
 - Local 1505 - Union Representative
8. **NEW BUSINESS / ACTION ITEMS - Public Comment:** Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.
 - a. Review, discuss, and possible action: **Approve 2026 Board Meeting Calendar** as amended.
 - b. Review, discuss, and possible action: **Bi-Annual Fleet Revenue Report**, presented by Tammy Schieffer.
9. **FIRE BOARD COMMENTS**- Board Member comments are meant to inform and clarify. No action will be taken. Only Board Members can speak.

ADJOURNMENT

Posted on or before March 17, 2026, which is at least 24 hours prior to the Public Hearing. The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request. The District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations, may request those through the Summit Fire and Medical District Administrative Offices (928-526-9537) at least twenty-four hours before the meeting.



BOARD MEETING MINUTES

Wednesday, February 18, 2026

Station 32, 8905 Koch Field Road, Flagstaff, AZ

- **CALL TO ORDER**

Board Chair Timney called the meeting to order at 6:02 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Member Parker, DiVittorio via phone. Absent: Faus and Walton

Administration: FC Callander, BC Zambeck, V Fennema

- **Pledge of Allegiance**

- **CALL TO THE PUBLIC:** n/a

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of January 21, 2026

- Approval of Reconciliations and Financial Reports for January 2026.

Board Chair Timney motioned to approve the minutes from January 21, 2026, and the financial reports for January 2026. Board Member Parker seconded the motion.

Vote Conducted. MOTION PASSED unanimously.

AYES: DiVittorio, Timney, Parker

NAYES: None

- **Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Run Report:

- Government requirements for reporting have changed from NFIRS to NERIS, so all of our previous reports are not available, and we are unable to run an accurate monthly report. It should be fixed by next month.

- b. Monthly Chief Updates: FC Callander

- Budget Workshop is scheduled for March 5th. We got our tax levy information for next FY, and our tax revenue is going up 6% (\$381k).
- FF Russell Vaughn is back with us, and we have 2 new recruits starting the academy on March 30th.
- Chief Callander is now the Chair for PFAC. The position rotates and it is Summit's turn to chair.
- We have had numerous requests for home assessments in the district. That process is going well.
- We submitted a grant for wildland radios through DEMA, so we will see how that goes.

- c. Union Update: N/A

NEW BUSINESS / ACTION ITEMS

- a. Chief Callander has submitted a "Conflict of Interest Disclosure Form" advising the Board and Public that his wife has partial ownership in Niles Radio, with whom we have been doing business for many, many years. He advised he will not be involved in any of the financial business decisions that are made that involve Niles Radio. As it is right now, all program managers are the ones who get the quotes and purchases from Niles anyway. Our County Attorney was consulted on this and advised this is the correct road to go.

BM Parker said he also has no issue with Chief Callander signing checks as the second signer. He is authorized to sign on our account. (Just for the record) NO ACTION NEEDED.

Fire Board Comments:

- DiVittorio- He will be here in March, in person.

ADJOURNMENT: Board Meeting adjourned at 6:20 pm

Motion to adjourn by Board Chair Timney, seconded by Board Member Parker

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Parker, Timney, and DiVittorio

Respectfully submitted by:

Robb Faus, Board Clerk



BUDGET WORKSHOP MINUTES

Wednesday, March 05, 2026

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Chair Timney called the Budget Workshop to order at 2:12 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board members J. Timney, R. Faus, M. DiVittorio, S. Walton, and R. Parker.

Administration: FC Callander, Labor Rep C. Robinson, V. Fennema, T Schieffer

3. **Pledge of Allegiance**

4. Board review of policies that come directly from the Board itself. The following policies were reviewed for necessary changes:

- a. Policy #501: Policy/**Budget Stabilization**/ Budget stabilization to be funded at a minimum \$1.7 million at the beginning of the Fiscal Year. **Emergency Reserve**/We will allocate a minimum of \$125k per year to go into the Emergency Reserve Fund, with a target goal of 15% of the operating budget. **Capital Fund**/annual allocation of \$125 to \$150k.- no changes
- b. Policy #502, #503, #504, #505 - no changes

5. **FC Earl Callander** reviewed the upcoming budget process timeline, last year's accomplishments for the department, Labor goals for this next year, and budgetary realities and expectations for the upcoming budget year. Board goals were reviewed.

- Board confirmed goals for FY26/27 with no changes. 1) Diversity and Improve Revenue Streams, 2) Create efficiencies that improve and sustain the capabilities of the district, 3)Improve the resources of the district, both human and capital.

6. Labor Rep C. Robinson reported that **Labor's top priorities** this upcoming year are:

- Continue to maintain pay at market value
- Cover insurance increases
- Prioritize wildland callout program
- Develop strategy for apparatus (look at new or preowned)
- Look into options of possible merger/regionalization with Pinewood and Highlands FD in the future. Casey is very supportive of the study on the district merger aspect.

7. Chief Callander covered all of our district achievements for the past FY. (See Powerpoint)

8. The next budget workshop is scheduled for **April 15th** where we will review 5-year projections, pay and benefits. The board will have the opportunity to review and possibly approve the Fire Chiefs Budget for 20-day posting at the May 20th board meeting. Final approval will be at the June 17th board meeting.
9. We looked at the current budget health, upcoming Capital needs and future large capital needs, and an overview of budget at current mil rate of 3.50%
10. **Board Priorities:**
 - Faus and Walton heavily support the training and experience that Wildland Callout Program offers our personnel. Timney would like them to get experience in Disaster Relief operations.
 - Parker would like to know if we will see any of the tax revenue from all the short-term rentals in our district.
 - Board cautious on the district merger topic.

11. **ADJOURNMENT**

Motion to adjourn by Board Member Parker, seconded by Board Member Faus.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Faus, Parker, Walton, and DiVittorio

Budget Workshop Adjourned at 3:22 pm

Respectfully submitted by:

Robb Faus, Board Clerk

Summit Fire & Medical District Account Balances

Registered Balance (end of month)	July 2025	Aug 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	June 2026
Budget Stabilization	\$3,298,722.07	\$2,910,124.30	\$2,617,573.15	\$3,574,379.88	\$5,312,501.29	\$4,946,902.25	\$4,523,153.92	\$4,255,547.08				
OWA	\$321,509.29	\$329,097.64	\$372,685.20	\$373,394.73	\$373,933.17	\$375,425.91	\$376,242.08	\$376,790.86				
Petty Cash	\$1,475.18	\$1,757.27	\$1,498.57	\$2,048.57	\$2,321.86	\$2,571.86	\$2,732.08	\$3,103.08				
Capital	\$764,176.01	\$765,495.69	\$766,983.56	\$768,631.12	\$769,739.37	\$897,812.17	\$899,641.53	\$900,953.80				
Emergency	\$378,624.51	\$379,278.60	\$380,015.83	\$380,832.14	\$381,381.24	\$482,903.72	\$483,855.57	\$484,561.37				
Debt Services / GO	\$7,444.69	\$8,167.09	\$12,176.06	\$63,795.17	\$144,438.32	\$113,179.63	\$118,841.58	\$123,057.05				
Contingency / COP	\$1,777,204.90	\$1,777,204.90	\$1,777,204.90	\$1,777,204.90	\$1,777,204.90	\$1,674,866.41	\$1,777,204.90	\$1,777,204.90				
TOTAL	\$6,549,156.65	\$6,171,125.49	\$5,928,137.27	\$6,940,286.51	\$8,761,520.15	\$8,493,661.95	\$8,181,671.66	\$7,921,218.14	\$0.00	\$0.00	\$0.00	\$0.00
LAST FISCAL YEAR	\$5,447,090.43	\$5,069,780.47	\$4,804,760.33	\$5,731,890.12	\$7,625,426.43	\$7,323,365.09	\$7,100,417.03	\$6,956,422.33	\$6,713,958.38	\$8,124,363.55	\$7,958,675.06	\$7,035,881.30
ACTUALS	YTD actuals	YTD Budgeted	Over / Under	% of Budget								
Revenue	\$4,635,032.11	\$7,481,638.37	-\$2,846,606.26	62%								
Expenses	\$3,832,765.99	\$6,728,764.50	-\$2,895,998.51	57%								
Net Income	\$802,266.12	\$752,873.87	\$49,392.25	107%								

58% of the year July-Feb

Summit Fire District

Profit & Loss Budget vs. Actual

July 2025 through February 2026

	Jul '25 - Feb 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1100 TAX REVENUE				
1101 Property Tax	3,991,408.11	6,249,679.00	-2,258,270.89	63.87%
1102 FDAT	256,237.99	370,908.00	-114,670.01	69.08%
1103 Delinquent Property Tax	66,013.20	61,787.68	4,225.52	106.84%
Total 1100 TAX REVENUE	4,313,659.30	6,682,374.68	-2,368,715.38	64.55%
1200 GRANTS				
1210 Other Grants	23,415.43	112,500.00	-89,084.57	20.81%
Total 1200 GRANTS	23,415.43	112,500.00	-89,084.57	20.81%
1300 MISC INCOME				
1301 OWA Income	54,197.98	250,000.00	-195,802.02	21.68%
1302 Interest	77,864.14	145,748.55	-67,884.41	53.42%
1304 Contracts with Towers	23,279.31	42,171.72	-18,892.41	55.2%
1305 Out of District Calls	0.00	520.00	-520.00	0.0%
1308 Service Subscriptions	5,840.55	13,840.55	-8,000.00	42.2%
1310 Misc. Income	3,790.33	13,642.13	-9,851.80	27.78%
1311 Maint Facility Income	65,558.38	111,221.26	-45,662.88	58.94%
1312 Community Room Rental	3,089.01	3,900.00	-810.99	79.21%
1314 Insurance Proceed Income	21,047.80	10,000.00	11,047.80	210.48%
1315 SSFND-Smart & Safe AZ Fund	43,289.88	95,719.48	-52,429.60	45.23%
Total 1300 MISC INCOME	297,957.38	686,763.69	-388,806.31	43.39%
Total Income	4,635,032.11	7,481,638.37	-2,846,606.26	61.95%
Gross Profit	4,635,032.11	7,481,638.37	-2,846,606.26	61.95%
Expense				
2000 PERSONNEL SALARIES				
2001 Fire Chief	60,307.64	120,000.00	-59,692.36	50.26%
2009 Acting Pay				
2009 .1 Acting Pay BC	501.00	1,488.00	-987.00	33.67%
2009 .2 Acting Captain	4,029.62	6,370.00	-2,340.38	63.26%
2009.3 Acting Engineer	3,010.50	7,335.00	-4,324.50	41.04%
2009 Acting Pay - Other	240.00			
Total 2009 Acting Pay	7,781.12	15,193.00	-7,411.88	51.22%
2032 OWA Backfill	18,067.92	8,206.32	9,861.60	220.17%
2033 OWA OT	30,712.36	46,924.87	-16,212.51	65.45%
2034 OWA Eng Boss	1,280.00	180.00	1,100.00	711.11%
2035 OWA Payroll	17,856.55	17,525.00	331.55	101.89%
2036 OWA Single Resource OT	5,113.94	17,619.03	-12,505.09	29.03%
2070 Battalion Chief	180,283.00	303,367.73	-123,084.73	59.43%
2071 Administrative Officer	41,307.20	76,701.02	-35,393.82	53.86%
2072 Admin Assistant II	34,648.37	56,247.56	-21,599.19	61.6%
2073 EVT Mechanic III	44,518.19	72,586.84	-28,068.65	61.33%

Summit Fire District

Profit & Loss Budget vs. Actual

July 2025 through February 2026

	Jul '25 - Feb 26	Budget	\$ Over Budget	% of Budget
2073.2 EVT Mechanic II	43,675.78	69,011.80	-25,336.02	63.29%
2075 Captains	427,159.30	778,635.32	-351,476.02	54.86%
2076 Engineer	394,649.29	649,726.36	-255,077.07	60.74%
2077 Firefighters	456,128.51	784,175.50	-328,046.99	58.17%
2080 Mileage	107.07			
2081 FLSA	41,849.10	56,996.20	-15,147.10	73.42%
2082 Overtime	274,267.08	351,267.73	-77,000.65	78.08%
2083 Vacation Leave	125,105.00	171,572.64	-46,467.64	72.92%
2084 Sick Leave	41,734.77	97,856.91	-56,122.14	42.65%
2088 Holiday Pay	50,891.88	31,995.61	18,896.27	159.06%
2099.1 Vacation Leave Payout	9,603.83	7,533.74	2,070.09	127.48%
2099.2 Sick Leave Payout	28,358.92	14,362.26	13,996.66	197.45%
Total 2000 PERSONNEL SALARIES	2,335,406.82	3,747,685.44	-1,412,278.62	62.32%
2080 PSPRS	-0.03			
2200 PENSION				
2201 NationW Hybrid Tier 3 FD	26,337.24	0.00	26,337.24	100.0%
2202 NationW - Tier 2 FD	2,157.10	0.00	2,157.10	100.0%
2206 PSPRS - Tier 1 FD	84,445.68	19,032.00	65,413.68	443.7%
2208 PSPRS - Tier 1A & 2 FD	11,272.51	0.00	11,272.51	100.0%
2210.2 PSPRS - DB Tier 3	97,196.75	0.00	97,196.75	100.0%
2215 ASRS	22,325.24	34,045.57	-11,720.33	65.58%
2216 Other Retirement	29,186.71			
2200 PENSION - Other	1,650.00	507,158.83	-505,508.83	0.33%
Total 2200 PENSION	274,571.23	560,236.40	-285,665.17	49.01%
2300 PAYROLL EXPENSES				
2301 Workmen's Comp.	134,025.50	229,974.00	-95,948.50	58.28%
2303 Social Security	12,019.44	16,932.86	-4,913.42	70.98%
2304 Medicare	32,866.54	43,431.41	-10,564.87	75.68%
2305 Direct Deposit	-255.00	0.00	-255.00	100.0%
Total 2300 PAYROLL EXPENSES	178,656.48	290,338.27	-111,681.79	61.53%
2400 PERSONNEL INSURANCE				
2401 Medical Insurance	227,577.78	355,440.00	-127,862.22	64.03%
2402 Dental Insurance	11,526.29	16,516.44	-4,990.15	69.79%
2404 Life Insurance	2,262.07	4,305.00	-2,042.93	52.55%
2405 Vision Insurance	2,553.92	2,770.00	-216.08	92.2%
Total 2400 PERSONNEL INSURANCE	243,920.06	379,031.44	-135,111.38	64.35%
2500 CONTRACTUALS				
2501 COP Payment	102,338.49	634,680.00	-532,341.51	16.12%
2502 Legal Expenses by SFMD	2,750.00			
2503 Broker Fees Medical Ins				
2503.1 East Flag Medical-Croft	2,930.00	3,850.00	-920.00	76.1%
2503.2 Cancer Screening	266.36	4,821.00	-4,554.64	5.53%

Summit Fire District

Profit & Loss Budget vs. Actual

July 2025 through February 2026

	Jul '25 - Feb 26	Budget	\$ Over Budget	% of Budget
2503 Broker Fees Medical Ins - Other	0.00	9,400.00	-9,400.00	0.0%
Total 2503 Broker Fees Medical Ins	3,196.36	18,071.00	-14,874.64	17.69%
2504 Audit	18,575.00	18,926.25	-351.25	98.14%
2509 Admin Service Contracts	950.00	950.00	0.00	100.0%
2510 Executech Annual Contract	18,995.20	25,417.80	-6,422.60	74.73%
2511 Software Contracts				
2511.10 Fire Manager Software	0.00	4,117.00	-4,117.00	0.0%
2511.11 Executech Addl Svc	1,870.21			
2511.2 Quickbooks Software	0.00	2,994.27	-2,994.27	0.0%
2511.4 Misc. Software	1,248.25	900.00	348.25	138.69%
2511.6 PS Trax Eng, SCBA, PPE,	0.00	2,250.00	-2,250.00	0.0%
2511.8 EMC2 Software	0.00	3,500.00	-3,500.00	0.0%
2511.9 ESO Software	7,151.69	8,282.02	-1,130.33	86.35%
2511 Software Contracts - Other	10,785.80	15,600.00	-4,814.20	69.14%
Total 2511 Software Contracts	21,055.95	37,643.29	-16,587.34	55.94%
2514 Bld & Vehicle Insurance	66,341.00	88,484.00	-22,143.00	74.98%
2515 IGA Services				
2515.2 Dispatch	0.00	80,000.00	-80,000.00	0.0%
2515.3 Reg Training Coord- RTO	21,457.00	21,457.00	0.00	100.0%
Total 2515 IGA Services	21,457.00	101,457.00	-80,000.00	21.15%
2517 EMS Fees & Maint Agreement	700.00			
2519 Memberships & Subscription				
2519.1 AFDA	0.00	1,319.50	-1,319.50	0.0%
2519.3 AFCA & IAFC memberships	513.33	250.00	263.33	205.33%
2519 Memberships & Subscription -	43.00	150.00	-107.00	28.67%
Total 2519 Memberships & Subscription	556.33	1,719.50	-1,163.17	32.35%
2520 Computers, Printers	11,364.30	6,000.00	5,364.30	189.41%
2530 New Hire NTN, Fingerprints	151.00	44.00	107.00	343.18%
Total 2500 CONTRACTUALS	268,430.63	933,392.84	-664,962.21	28.76%
3000 FLEET SERVICES				
3005 Training-Certificates	1,229.87			
3010 Shop Uniforms	3,116.74	3,500.00	-383.26	89.05%
3020 Parts for SFMD Vehicles	44,512.63	65,000.00	-20,487.37	68.48%
3025 Shop Outside Customer Exp	28,895.79	0.00	28,895.79	100.0%
3030 EVT Tool Allowance	317.50	4,000.00	-3,682.50	7.94%
Total 3000 FLEET SERVICES	78,072.53	72,500.00	5,572.53	107.69%
3100 EQUIPMENT				
3110 Apparatus Equipment				
3110.1 Holmatro Service	0.00	2,500.00	-2,500.00	0.0%
3110.2 Ladder Testing	1,209.92	1,600.00	-390.08	75.62%
3110.3 Foam	7,603.20	4,000.00	3,603.20	190.08%
3110.4 Bar Oil, Fuel Power Equi	194.39	700.00	-505.61	27.77%

Summit Fire District

Profit & Loss Budget vs. Actual

July 2025 through February 2026

	Jul '25 - Feb 26	Budget	\$ Over Budget	% of Budget
3110.5 Nozzles, Hoses etc	0.00	3,000.00	-3,000.00	0.0%
3110 Apparatus Equipment - Other	3,642.56	14,600.00	-10,957.44	24.95%
Total 3110 Apparatus Equipment	12,650.07	26,400.00	-13,749.93	47.92%
3115 Communication-Radios	1,784.30	3,091.00	-1,306.70	57.73%
3120 SCBA	2,627.74	13,700.00	-11,072.26	19.18%
Total 3100 EQUIPMENT	17,062.11	43,191.00	-26,128.89	39.5%
3200 SUPPLIES				
3210 EMS Program	30,528.43	61,064.00	-30,535.57	49.99%
3212 PPE Program	30,232.98	79,200.00	-48,967.02	38.17%
3215 Training Supplies	15.72			
3220 Office Supplies	5,056.97	9,600.00	-4,543.03	52.68%
3225 BLD/Land Maint.	86,516.05	47,000.00	39,516.05	184.08%
3227 Procurement	7,810.48	12,600.00	-4,789.52	61.99%
3235 PIO / Pub ED	464.01	2,550.00	-2,085.99	18.2%
3241 Honor Guard	361.70	6,750.00	-6,388.30	5.36%
3200 SUPPLIES - Other	0.42			
Total 3200 SUPPLIES	160,986.76	218,764.00	-57,777.24	73.59%
3300 UNIFORMS				
3310 Uniforms - SFMD	20,318.28	43,500.00	-23,181.72	46.71%
3330 - Boots	2,428.87	7,200.00	-4,771.13	33.73%
3350 New Hire Expenses	0.00	493.70	-493.70	0.0%
Total 3300 UNIFORMS	22,747.15	51,193.70	-28,446.55	44.43%
3400 FITNESS-HEALTH & SAFETY				
3401 Fitness	2,869.40	11,900.00	-9,030.60	24.11%
3405 Health & Safety				
3405.1 Annual Physicals	4,214.19	1,000.00	3,214.19	421.42%
3405.2 Staff Counseling	23,414.00	51,399.00	-27,985.00	45.55%
3405.3 Stress Test	0.00	2,000.00	-2,000.00	0.0%
3405.4 New Hire Physicals & Men	0.00	5,000.00	-5,000.00	0.0%
3405 Health & Safety - Other	200.00	0.00	200.00	100.0%
Total 3405 Health & Safety	27,828.19	59,399.00	-31,570.81	46.85%
Total 3400 FITNESS-HEALTH & SAFETY	30,697.59	71,299.00	-40,601.41	43.06%
3500 Wildland SFMD				
3501 New Equipment-Uniforms	441.59	10,000.00	-9,558.41	4.42%
3500 Wildland SFMD - Other	18,681.29	0.00	18,681.29	100.0%
Total 3500 Wildland SFMD	19,122.88	10,000.00	9,122.88	191.23%
4000 UTILITIES				
4005 Fuel for Apparatus	19,075.62	40,000.00	-20,924.38	47.69%
4010 Electric	16,342.17	30,000.00	-13,657.83	54.47%
4015 Gas / Propane	11,045.99	30,000.00	-18,954.01	36.82%
4020 Water	8,948.68	16,000.00	-7,051.32	55.93%
4025 Phones / Internet / TV	21,828.81	35,000.00	-13,171.19	62.37%

Summit Fire District

Profit & Loss Budget vs. Actual

July 2025 through February 2026

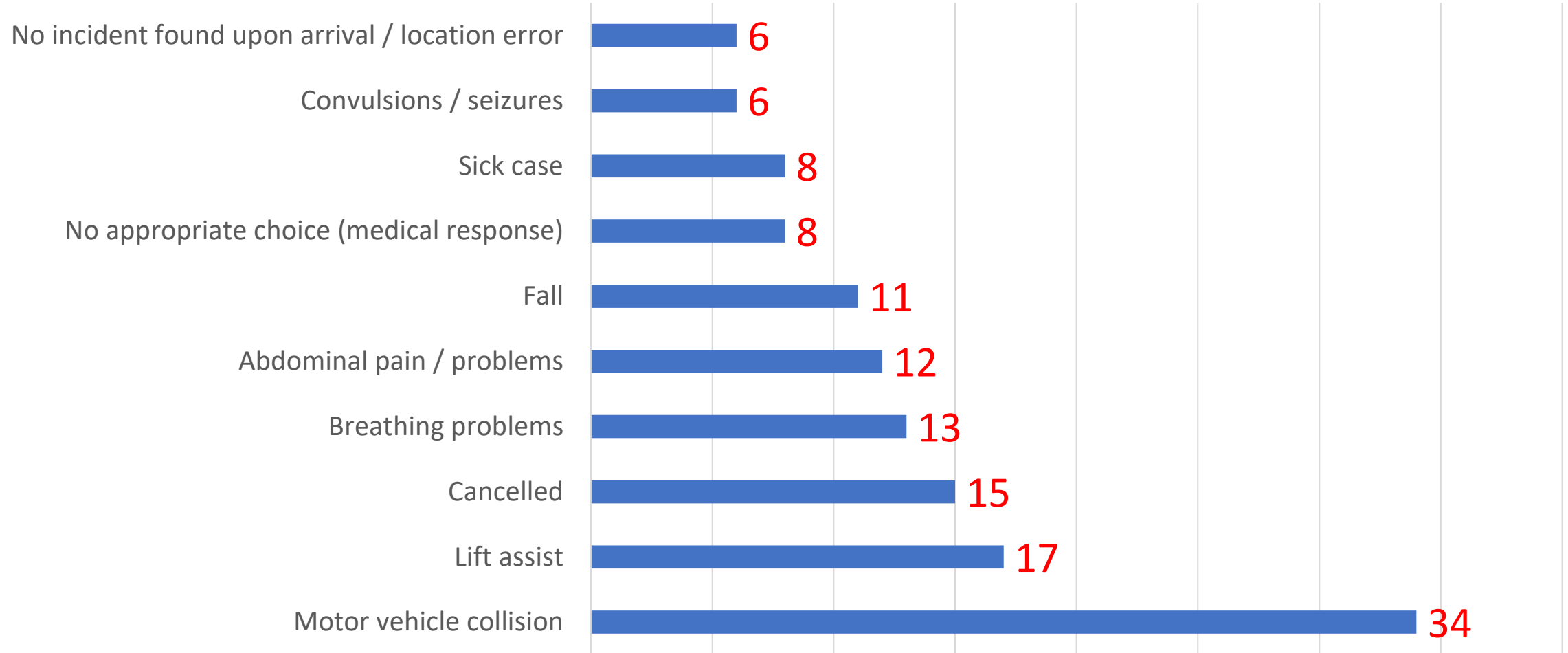
	Jul '25 - Feb 26	Budget	\$ Over Budget	% of Budget
4030 Trash Pickup	7,001.28	10,200.00	-3,198.72	68.64%
4050 Radio Site Rental Elden	2,244.90	4,500.00	-2,255.10	49.89%
Total 4000 UTILITIES	86,487.45	165,700.00	-79,212.55	52.2%
4100 Training and Travel				
4105 Training Registration	12,422.35	0.00	12,422.35	100.0%
4110 Lodging	4,523.44	0.00	4,523.44	100.0%
4115 Food	2,903.01	0.00	2,903.01	100.0%
4125 Travel Fuel Rentals Air	656.49	0.00	656.49	100.0%
4130 Tuition Reimbursement	1,924.17	10,000.00	-8,075.83	19.24%
4100 Training and Travel - Other	0.00	26,750.00	-26,750.00	0.0%
Total 4100 Training and Travel	22,429.46	36,750.00	-14,320.54	61.03%
4200 OWA Expenses				
4230 OWA Exp.	5,467.91	33,682.41	-28,214.50	16.23%
Total 4200 OWA Expenses	5,467.91	33,682.41	-28,214.50	16.23%
4300 INTERST / FEES				
4315 Interest / Fees	36.69	0.00	36.69	100.0%
Total 4300 INTERST / FEES	36.69	0.00	36.69	100.0%
5000 CAPITAL				
5010 Vehicle/Equip Payments	63,077.71	115,000.00	-51,922.29	54.85%
Total 5000 CAPITAL	63,077.71	115,000.00	-51,922.29	54.85%
Payroll Expenses	25,592.56	0.00	25,592.56	100.0%
Total Expense	3,832,765.99	6,728,764.50	-2,895,998.51	56.96%
Net Ordinary Income	802,266.12	752,873.87	49,392.25	106.56%
	802,266.12	752,873.87	49,392.25	106.56%

SFMD BC Run Report

January & February 2026 Statistics

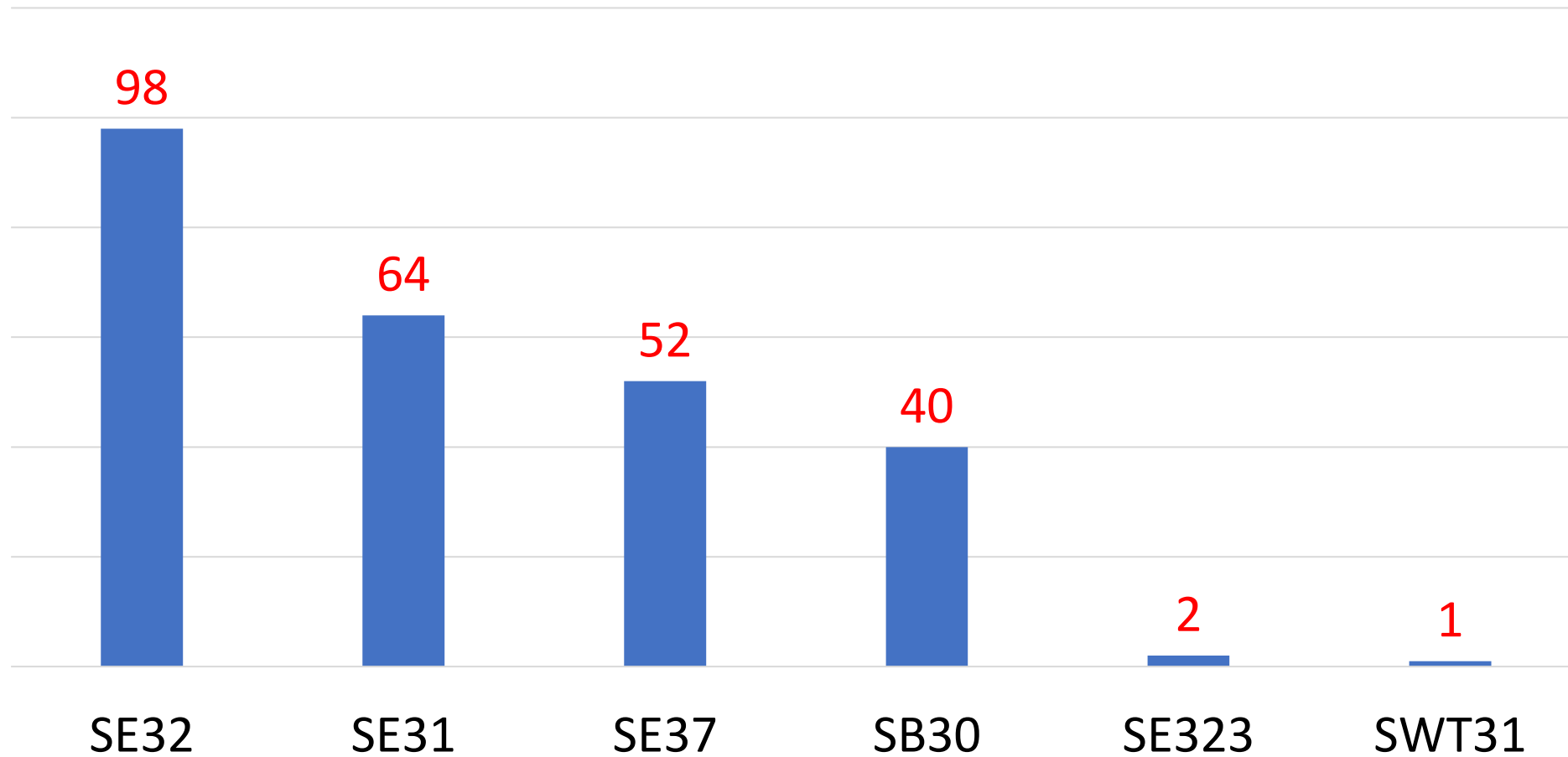


Total Incidents 203

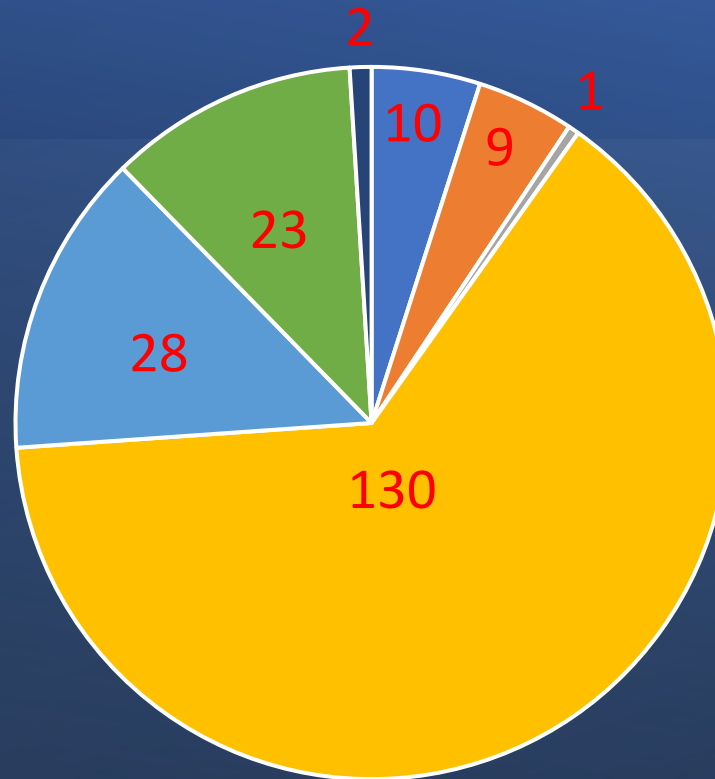




Total Incidents by Unit



Incident Types



■ Fire - 10 ■ HazMat- 9 ■ Law Enforce -1 ■ Medical-130
■ Non-Emerg- 28 ■ Pub Service- 23 ■ Rescue- 2

Summit Fire and Medical District Fire Board Meeting

Action 7a

To: SFMD Fire Board

From: SFMD Administration

Date: March 18, 2026

Title: Review, discuss, and possible action on the 2026 Board Meeting Calendar as amended.

Recommended Action: Approve the 2026 Board Meeting Calendar as amended.

Action Summary: Chief Callander is not available on April 10th, and would like to reschedule the 2nd Budget Workshop to April 15th at 4:00pm

Financial Impacts: N/A

Relation to Goals: Create efficiencies that improve and sustain the capabilities of the District. Improve the resources of the District both human and capital Transparency in all we do.

Suggested Motion I move to accept the 2026 Board Meeting Schedule as amended.



Summit Fire and Medical District Fire Board

2026 Meeting Calendar

All meeting times and locations are proposed and subject to change.

Station #32, 8905 Koch Field Road, Flagstaff, AZ 86004 and via online. Time: 6:00 p.m.

January 21, 2026	Regular Board Meeting
February 18, 2026	Regular Board Meeting
March 05, 2026	Budget Workshop – Start time 2:00pm
March 18, 2026	Regular Board Meeting
April 15, 2026	Budget Workshop – Start time 4:00pm
April 15, 2026	Regular Board Meeting
May 20, 2026	Public Hearing on Proposal of Fire Chief's Budget for 20 days posting and Regular Board Meeting
June 17, 2026	Public Hearing on Adopting Fire Chief's Budget, and Regular Board Meeting
July 22, 2026	Regular Board Meeting (moved due to AFDA conference)
August 19, 2026	Regular Board Meeting
September 16, 2026	Regular Board Meeting
October 21, 2026	Regular Board Meeting
November 18, 2026	Regular Board Meeting (appoint Chair & Clerk)
December 16, 2026	Regular Board Meeting

Summit Fire and Medical District Fire Board Meeting

Action 7b

To: SFMD Fire Board
From: SFMD Administration
Date: March 18, 2026
Title: Review, discuss, and possible action on the Bi-Annual Shop Report
Recommended Action: No action required

Action Summary:

Review the financial report for July 2025-February 2026 on the outsourced shop work and profits realized. Our Fleet staff provides preventative maintenance and emergency repairs on apparatus for customers outside of Summit Fire and Medical District. (COF, Highlands, Pinewood, etc.)

Financial Impacts: YTD Profit total of **\$27,234.45**

Relation to Goals: Create efficiencies that improve and sustain the capabilities of the District and Improve the resources of the District both human and capital Continuing education for Board Members and Staff.

Suggested Motion No motion needed.

20										
	Invoice #	Labor Hours	Summit Labor Cost	Summit Cost of Parts	Parts & Labor (actual cost)	External Labor Cost (\$150/hr)	Misc Supplies 20% Fee	Pump Test (Flat Fee)	Invoiced Amt (150/hr labor, 20%)	Profit YTD
			29.67							\$27,234.45
JULY 2025			0		\$0.00	\$0.00			\$0.00	\$0.00
7/28/2025	PINEWOOD FIRE DEPT	102325	20	593.4	4130.54	\$4,723.94	\$3,000.00	\$757.93	\$7,888.47	\$3,164.53
7/28/2025	PINEWOOD FIRE DEPT	102125	4	118.68	211.79	\$330.47	\$600.00	\$34.22	\$846.01	\$515.54
7/1/2025	HUGHES FIRE EQUIPMENT ID46	101925	3	89.01	280.48	\$369.49	\$450.00	\$33.63	\$764.11	\$394.62
					\$5,423.90				\$9,498.59	\$4,074.69
AUGUST 2025										
8/7/2025	HIGHLANDS FIRE DISTRICT	102525	2	\$59.34	210.17	\$269.51	\$300.00	\$33.92	\$544.09	\$274.58
8/19/2025	HIGHLANDS FIRE DISTRICT	102725	9	\$267.03	461.42	\$728.45	\$1,350.00	\$84.81	\$1,896.23	\$1,167.78
8/19/2025	PINEWOOD FIRE DEPT	102825	2	\$59.34	0	\$59.34	\$300.00	\$0.00	\$300.00	\$240.66
8/19/2025	FLAGSTAFF NATURE CONSERV	102425	16.5	\$489.56	2169.99	\$2,659.55	\$2,475.00	\$397.47	\$5,042.46	\$2,382.91
8/25/2025	HIGHLANDS FIRE DISTRICT	102225	30	\$890.10	4220.66	\$5,110.76	\$4,500.00	\$759.74	\$9,480.40	\$4,369.64
					\$8,827.61				\$17,263.18	\$8,435.57
SEPTEMBER 2025										
9/10/2025	HIGHLANDS FIRE DISTRICT	103125	2.5	\$74.18	459.42	\$533.60	\$375.00	\$84.00	\$918.42	\$384.83
9/11/2025	PONDEROSA FIRE DIATRICK	103225	6	\$178.02	191.7	\$369.72	\$900.00	\$32.29	\$1,123.99	\$754.27
9/11/2025	PINEWOOD FIRE DEPARTMENT	103525	6	\$178.02	9.93	\$187.95	\$900.00	\$0.00	\$909.93	\$721.98
					\$1,091.27				\$2,952.34	\$1,861.08
OCTOBER 2025										
10/14/2025	HIGHLANDS FIRE DISTRICT	103025	10	\$296.70	3564.61	\$3,861.31	\$1,500.00	\$646.62	\$5,711.23	\$1,849.92
10/16/2025	PINEWOOD FIRE DEPARTMENT	103625	3.5	\$207.69	980.08	\$1,187.77	\$525.00	177.12	\$1,682.20	\$494.43
				\$0.00		\$5,049.08	\$0.00		\$7,393.43	\$2,344.35
DECEMBER 2025										
				\$34.67						
12/3/2025	HIGHLANDS FIRE DISTRICT	103325	38.5	\$1,334.80	12974.4	\$14,309.20	\$5,775.00	2306.19	\$21,055.59	\$6,746.40
12/23/2025	PINEWOOD FIRE DEPARTMENT	103725	9	\$312.03	725.15	\$1,037.18	\$1,350.00	130.66	\$2,205.81	\$1,168.63
12/31/2025	PINEWOOD FIRE DEPARTMENT	104025	8	\$277.36	547.11	\$824.47	\$1,200.00	91.14	\$1,838.25	\$1,013.78
				\$0.00		\$16,170.85	\$0.00		\$0.00	\$8,928.81
FEBRUARY 2026										
2/1/2026	PONDEROSA FIRE DISTRICT	104426	3.5	\$121.35	342.06	\$463.41	\$525.00	47.97	\$915.03	\$451.63
2/4/2026	PINEWOOD FIRE DEPARTMENT	104125	9	\$312.03	578.42	\$890.45	\$1,350.00	100.37	\$2,028.79	\$1,138.34
					\$1,353.86				\$2,943.82	\$1,589.97