BUDGET WORKSHOP
MINUTES

Wednesday, March 05, 2026

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**
   Chair Timney called the Budget Workshop to order at 2:12 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**
   Members Present: Board members J. Timney, R. Faus, M. DiVittorio, S. Walton, and R. Parker.
   Administration: FC Callander, Labor Rep C. Robinson, V. Fennema, T Schieffer

3. **Pledge of Allegiance**

4. Board review of policies that come directly from the Board itself. The following policies were reviewed for necessary changes:
   a. Policy #501: Policy/**Budget Stabilization**/ Budget stabilization to be funded at a minimum $1.7 million at the beginning of the Fiscal Year. **Emergency Reserve**/We will allocate a minimum of $125k per year to go into the Emergency Reserve Fund, with a target goal of 15% of the operating budget. **Capital Fund**/annual allocation of $125 to $150k.- no changes
   b. Policy #502, #503, #504, #505 - no changes

5. **FC Earl Callander** reviewed the upcoming budget process timeline, last year's accomplishments for the department, Labor goals for this next year, and budgetary realities and expectations for the upcoming budget year. Board goals were reviewed.
   - Board confirmed goals for FY26/27 with no changes. 1) Diversity and Improve Revenue Streams, 2) Create efficiencies that improve and sustain the capabilities of the district, 3)Improve the resources of the district, both human and capital.

6. Labor Rep C. Robinson reported that **Labor's top priorities** this upcoming year are:
   - Continue to maintain pay at market value
   - Cover insurance increases
   - Prioritize wildland callout program
   - Develop strategy for apparatus (look at new or preowned)
   - Look into options of possible merger/regionalization with Pinewood and Highlands FD in the future. Casey is very supportive of the study on the district merger aspect.

7. Chief Callander covered all of our district achievements for the past FY. (See Powerpoint)

8. The next budget workshop is scheduled for **April 15th** where we will review 5-year projections, pay and benefits. The board will have the opportunity to review and possibly approve the Fire Chiefs Budget for 20-day posting at the May 20th board meeting. Final approval will be at the June 17th board meeting.
9. We looked at the current budget health, upcoming Capital needs and future large capital needs, and an overview of budget at current mil rate of 3.50%

10. **Board Priorities:**
    - Faus and Walton heavily support the training and experience that Wildland Callout Program offers our personnel. Timney would like them to get experience in Disaster Relief operations.
    - Parker would like to know if we will see any of the tax revenue from all the short-term rentals in our district.
    - Board cautious on the district merger topic.

11. ADJOURNMENT

Motion to adjourn by Board Member Parker, seconded by Board Member Faus.

Vote Conducted. MOTION PAST ALL IN FAVOR
AYES: Timney, Faus, Parker, Walton, and DiVittorio

Budget Workshop Adjourned at 3:22 pm

Respectfully submitted by:

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Robb Faus, Board Clerk