



BOARD MEETING MINUTES

Wednesday, December 17, 2025

Station 32, 8905 Koch Field Road, Flagstaff, AZ

- **CALL TO ORDER**

Board Chair Timney called the meeting to order at 6:02 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members M. DiVittorio, R. Parker, R Faus, S. Walton

Administration: FC Callander, BC Fisk, T Schieffer, V Fennema

- **Pledge of Allegiance**

- **CALL TO THE PUBLIC:** n/a

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of November 19, 2025
- Approval of Reconciliations and Financial Reports for November 2025.

Board Member Rick Parker motioned to approve the minutes from November 19, 2025, and the financial reports for November 2025. Board Member Faus seconded the motion.

Vote Conducted. MOTION PASSED unanimously.

AYES: Parker, Faus, DiVittorio, Timney, Walton

NAYES: None

- **Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Run Report:

BC Fisk reported:

- Run report for November 2025. Total of 98 incidents, with 62 being emergent calls. Call distribution is as follows: District 31 had 26 calls, District 32 had 45, and District 37 had 21.
- Avg response times: Sta# 31 at 7.33 min, #32 at 7.09 mins, and #37 at 6.39.
- Auto aid given by us: 12; Auto aid we received: 1, Mutual Aid given 1, Mutual Aid received: 1.
- Notable calls: Hwy 89 had a MVA into a tree, extrication needed; 2.47 acre brush fire on Brandis, CCSO cited homeowner; Hiker on Cave Hill was injured, FC Callander was first on scene and provided initial support.

- b. Monthly Chief Updates: FC Callander

- Revamping programs and policies, cleaning up Sharepoint.
- Engineer Academy in the Spring; Hiring 2 FF, and Chief's interviews will be in January.
- Meetings were held with the Navajo Nation and the county regarding a casino contract.
- Now I am using a new WUI app for Home Assessments. Have 4 members being trained to use it.
- New state-appointed Insurance Task Force will address the fire insurance crisis and recommend actions to State legislature. Paul Oltrogge has been picked as a member of the task force.
- Chairman Timney advised need to agendaize items if there will be discussion on a topic.

c. Union Update: C. Robinson

- Labor election results: Casey will remain the VP, as no others interested. Jimmy Unmacht is a new Trustee.
- Supporting 2 Christmas families this year. One foster family with 9 kiddos, and one single mother. Gifts will be wrapped and delivered by C Shift this week.

• **NEW BUSINESS / ACTION ITEMS**

- a. Board member Walton had received an email asking if we were interested in selling fire Station #33 so Chief Callander looked into it. He tried to get ahold of the person who sent the email but was unsuccessful. Notable information that was discovered:
 - Hurdles to selling:
 - a. Station #33 is being held as collateral for our COP bond, which does not end until 2037-38.
 - b. That station and the shop are both on a 2 acre lot and share a water and septic system. The parcel would have to be split up, and Mr. Ruggles mentioned you can't split a parcel that is only 2 acres in size.
 - Cons of selling:
 - a. Loss of storage for vehicles, SCBA, uniforms, program materials and the gym.
 - Alternate Options:
 - a. Lease building out to generate revenue.
 - b. Look into selling 33.5 since it is on a different parcel. Questions about ownership and possible stipulation if sold (e.g. first right of refusal to previous owner)
 - Conclusion: Sale of Station #33 on hold. Not feasible at this time. Asked earl to check into the ownership of 33.5 if sold (through County Assessor's office) Take a further look at this in 10 years when the COP bond is paid off.

Fire Board Comments:

- Appreciation for all the department's work.
- Merry Christmas and Happy New Year wishes were shared.
- Final reminder to respond to Tammy about the AFDA conference if interested.
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ADJOURNMENT: Board Meeting adjourned at 6:45 pm

- **Motion to adjourn by Board Member Parker, seconded by Board Member Faus**
Vote Conducted. MOTION PAST ALL IN FAVOR
AYES: Parker, Faus, Timney, Walton and DiVittorio

Respectfully submitted by:

Robb Faus, Board Clerk