



**SUMMIT FIRE & MEDICAL DISTRICT
GOVERNING BOARD
REGULAR SESSION
Wednesday, September 19, 2018
MINUTES**

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. CALL TO ORDER

Board Chairman Rick Parker called the Governing Board Meeting to order on Wednesday, September 19, 2018 at 3:35 pm. at Station 32, 8905 N Koch Field Road, Flagstaff Arizona.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Chairman Rick Parker, Board Clerk Jim Timney, Board Member Jim Daskocil, Board Member Victor Page

Members Absent: Board Member Mike Milich, Board Member Jim Newkirk

Administrative: Fire Chief Mark Gaillard, Deputy Chief Jerry Bills, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Public: Ali Applin with Coconino Community College, Mark Goldberg with Coconino Community College

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA WAS RECITED

4. CALL TO THE PUBLIC

Ali Applin and Mark Goldberg presented to the board Proposition 417 to be on the November ballot and the need for it to be approved for Coconino Community College

5. CONSENT AGENDA

- a. Approval of Reconciliations and Financial Reports for August, 2018
- b. Discussion and Approval of the Regular Board Meeting Minutes of August 15, 2018

Member Milich motioned to approve the Financial Reports for August 2018 and the Regular Board Meeting Minutes of August 15, 2018. Member Page seconded the motion.



There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Daskocil, Milich, Page

NAYES: None

6. **Current Events Summaries, Reports, and/or Correspondence**

a. **Monthly Department Updates**

Shop EVT Norm Erickson introduced SFMD new EVT Nelson Arthur

Captain Reuben Gibbs introduced our new firefighter recruits; Robert Brooks, Rhyann Brown, Frederick Flood, Elliott Riggs, and Brandon Swatzell. Their graduation will be October 5, 2018

Fire Chief Gaillard presented to the board:

- our new water tender is to be delivered Friday. It is grant and bond funded. Captain Dunlap discussed the final inspection of the tender. Good engine.
- Fire Chief Gaillard presented there are bond account checks to be signed. Expenses related to the water tender.
- Establishing and formalizing a contingency account. We will be bringing that back for the November meeting. Cash-flow stand-point. Present to the board a policy for the contingency/emergency fund

Captain Dunlap presented the run report for July 2018 which was 142 calls for the district

b. **Westside Fire Station Update**

Fire Chief Gaillard presented we continue to be in discussion and currently talking about partnering with a request to acquire some federal lands in the area that might make good sense for both parties.

c. **Local 1505 Update**

Firefighter Matt Gibbs presented:

Charities: Yard sale raised \$400. We are start looking for Thanksgiving families Our biggest concern right now is Station 34. It seems like we are going to be spending a lot of money for a station that runs very few calls. We have a lot of apparatus that is on its last leg. We believe our biggest concern right now is apparatus, not building a new station. We have a station that is paid for already.



We spent a lot of money, as a union, to get out of debt and do not support going back into debt for a station.

d. **Other Items**

No Other Items

7. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

a. **Review, discuss and possible action of amending previously approved minutes from March 28, 2018 Budget Workshop and from the March 28 Regular Board Meeting**

Fire Chief Gaillard addressed the board, this was brought to your attention at last month's meeting. This is the same information providing clarity to the dialogue during the work session.

Board Clerk Timney motioned to approve the amending previously approved minutes from March 28, 2018 Budget Workshop and from the March 28 Regular Board Meeting. Member Page seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Daskocil, Milich, Page

NAYES: None

b. **Review, discuss and possible action on accepting SAFER II Grant as budgeted.**

Deputy Fire Chief Bills addressed the board this will add three more firefighters to staff and gets us up to 14/shift. Our current SAFER grant runs out in December and we budgeted to move those to regular full-time positions. This is a second grant we were awarded.

Member Page motioned to accept the SAFER II Grant as awarded. Member Milich seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Daskocil, Milich, Page

NAYES: None

c. **Review, discuss and possible action on approving IGA with Westwood Estates Fire District for Administrative Services.**



Member Page motioned to approve the Inter-Governmental Agreement with Woods Fire District for Administrative Services. Member Milich seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Daskocil, Milich, Page

NAYES: None

- d. Review, discuss and possible action on approving IGA with Woods Fire District for Administrative Services.

Administrative Officer Gioia addressed the board and answered any questions; Woods Fire District is a small district outside of Williams. It is the same contract we have with Westwood Estates. This will bring in \$3600/yr.

Member Milich motioned to approve the Inter-Governmental Agreement with Woods Fire District for Administrative Services. Member Page seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Daskocil, Milich, Page

NAYES: None

- e. Review, discuss and possible action on approving IGA with City of Flagstaff for Shared Services

Fire Chief Gaillard addressed and answered any questions from the board: (a copy of the presentation is included in the fire board packet). Flagstaff City Council approved the Inter-Governmental agreement last night at their meeting. The recommendation is to enter the IGA. We came here and a year after we started the existing IGA, the command staff and administrations identified this could be made better. We could capitalize to benefit both the city and the district by extending the IGA and overcoming some initial challenges in the existing IGA. (a copy of the presentation, and IGA agreement is included in the fire board packet).

Board Clerk Timney motioned to approve the Inter-Governmental Agreement with City of Flagstaff for Shared Services. Member Page seconded the motion. There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Daskocil, Milich, Page

NAYES: None



- f. Pinning and celebrating the promotion of Battalion Chief Luna.

Fire Chief Gaillard addressed the board and introduced our newest Battalion Chief Carlos Luna. Battalion Chief Luna's son pinned his badge.

8. FIRE BOARD COMMENTS

Board Chairman Parker: Congratulations Carlos from the board. Thanks to the administration and all personnel for all the work you do to make this cohesive and hopefully enjoy the cake and ice cream.

9. ADJOURNMENT

Board Chairman Parker motioned to adjourn the regular board meeting. Board Member Milich seconded the motion.

Vote conducted. **UNANIMOUS APPROVAL**

Board meeting adjourned at 4:30 pm.

Respectfully submitted

Tammy Schieffer, Administrative Assistant
