



BOARD MEETING MINUTES

Wednesday, September 17, 2025

Station 32, 8905 Koch Field Road, Flagstaff, AZ

- **CALL TO ORDER**

Board Chair Timney called the meeting to order at 6:00 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Members M. DiVittorio, R. Parker, J Timney, R Faus

Members Absent: Scott Walton

Administration: FC Gaillard, BC Fisk, V Fennema, T Schieffer, C Robinson (Zoom)

- **Pledge of Allegiance**

- **CALL TO THE PUBLIC** -Marilyn Ruggles thanked the FFD Administration for all their support over the years.

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of August 20, 2025

- Approval of Reconciliations and Financial Reports for August 2025.

Board Member Rick Parker motioned to approve the minutes from August 20, 2025 and the financial reports for August 2025. Mike DiVittorio seconded the motion.

Vote Conducted. MOTION PASSED unanimously.

AYES: Parker, Faus, DiVittorio, Timney

NAYES: None

- **Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Run Report:

BC Fisk reported:

- Run report for August 2025. Total of 130 incidents, with 84 being emergent calls. Call distribution is as follows: District 31 had 32 calls, District 32 had 54, and District 37 had 15.
- Avg response times: Sta# 31 at 6.25 min, #32 at 6.18 mins, and #37 at 5.13.
- Auto aid given by us: 29; Auto aid we received: 1, Mutual Aid given 4.

- b. Monthly Chief Updates:

FC Gaillard

- Thank you, Viv, Tammy, and Labor Group for all the hard work done to get this recruitment done. Thank you for the kind words, Marilyn Ruggles.

DC Fennell

- (Via BC Fisk) Fennell was approached by a person in town that our crews had ran on. It was a very serious head-on MVA, and the person was critical. He is now healing up nicely, and wanted to express his gratitude for all the care and concern our crews showed on scene.
- October 3rd is our recruit graduation at City Hall @ 4pm, and all are invited to attend.

Labor 1505- C Robinson

- Very excited to vote in our New Chief tonight. Union is 100% supportive of this decision.
- Had the opportunity to go to Showlow and support Timber Mesa who had 2 LODD. SFMD participated in the honor watch and also manned their station during this week.

- Thank you to Chief Gaillard, Chief Fennell, Chief Wilson for everything you have done for Summit Fire. The relationship isn't over, it's just building.
- **NEW BUSINESS / ACTION ITEMS**
 - a. **Motion was made by Mike DiVittorio to approve the extension of the IGA with the City of Flagstaff for the funding of the Regional Training Officer position. Motion was seconded by Rick Parker.**
Vote conducted. MOTION CARRIED
AYES: DiVittorio, Parker, Timney, Faus
NAYES: None
 - b. **Motion was made by Robb Faus to approve the Employment Contract for the position of Fire Chief between SFMD and Earl Callander. Motion was seconded by Rick Parker.**
Vote conducted. MOTION Carried unanimously.
AYES: Parker, Faus, DiVittorio, Timney
NAYES: none
- **Fire Board Comments:**
 - Thank you for all the hard work provided by FFD over the years, and current staff and labor.
 - Very impressed with the candidates, and very excited to participate in the hiring.
 - Grateful for everything done for SFMD, our department has grown by leaps and bounds. Look forward to continuing the relationships we have developed.
- **ADJOURNMENT:** Board Meeting adjourned at 6:26 pm
Motion to adjourn by Board Member Parker, seconded by Board Member DiVittorio
Vote Conducted. MOTION PAST ALL IN FAVOR
AYES: Parker, Faus, Timney and DiVittorio

Respectfully submitted by:

Robb Faus, Board Clerk