



PUBLIC NOTICE
REGULAR BOARD MEETING AGENDA
Wednesday, December 17, 2025
Station 32, 8905 Koch Field Road, Flagstaff, AZ 6:00 pm

www.zoom.us / Meeting ID: 885 2281 1636 Passcode 432385

<https://us02web.zoom.us/j/88522811636?pwd=dIVDTzJzOHRRZWthaGdnU0gyTWtKQT09>

Pursuant to A.R.S. 38-431.01, notice is hereby given to the Board of Directors and the public that the Summit Fire District will hold a Regular Meeting open to the public. The Governing Board of Summit Fire & Medical District will meet in a **Regular Session on Wednesday, December 17, 2025, at 6:00 p.m. The meeting will be held in person and remotely through technological means (see above).** The meeting room will be open to the public at 5:30pm. Members of the Governing Board will attend either in person or by technological means. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) Discussion or consultation for legal advice with the county attorney or attorneys of the public body. **All items are set for possible action.**

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
3. PLEDGE OF ALLEGIANCE

4. CALL TO THE PUBLIC

The Chairman shall announce this portion of the District Board meeting as a Call to the Public which is for public input/comment, in accordance with A.R.S. §38-431.0(H). Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a Request to Comment Form and submitting it to the Staff in person. If attending via remote, comments are to be sent to Staff via chat options prior to the start of the meeting. Individuals addressing the Board are limited to three minutes for their comments but may submit written comments for the Board records. The Chairman will recognize each individual. **The Governing Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws.**

5. **CONSENT AGENDA** – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.
 - a. Discussion and Approval of the Regular Board Meeting Minutes of November 19, 2025
 - b. Approval of Reconciliations and Financial Reports for November 2025.

6. **Current Events Summaries, Reports, and/or Correspondence**– In accordance with A.R.S. 38-431.02(K), **the Board shall not propose, discuss, deliberate, or take legal action** on any matter in the following summaries:
 - a. Monthly Run Report – On Duty Battalion Chief
 - b. Monthly Updates
 - Fire Chief Callander
 - Local 1505 - Union Representative
7. **NEW BUSINESS / ACTION ITEMS - Public Comment:** Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.
 - a. Review, discuss, and possible action: **Public inquiry regarding Fire Station #33.**
8. **FIRE BOARD COMMENTS**– Board Member comments are meant to inform and clarify. No action will be taken. Only Board Members can speak.

ADJOURNMENT

Posted on or before December 16, 2025, which is at least 24 hours prior to the Public Hearing. The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request. The District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations, may request those through the Summit Fire and Medical District Administrative Offices (928-526-9537) at least twenty-four hours before the meeting.



BOARD MEETING MINUTES

Wednesday, November 19, 2025

Station 32, 8905 Koch Field Road, Flagstaff, AZ

- **CALL TO ORDER**

Board Chair Timney called the meeting to order at 6:00 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members M. DiVittorio, R. Parker, R Faus, S. Walton

Administration: FC Callander, Acting BC R Gibbs, T Schieffer

- **Pledge of Allegiance**

- **CALL TO THE PUBLIC:** n/a

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of October 15, 2025

- Approval of Reconciliations and Financial Reports for October 2025.

FC Callander reported to the board the budget reporting change: Percent of budget on reports will reflect year-to-date percentages, rather than month-to-month.

Board Member Rick Parker motioned to approve the minutes from October 15, 2025, and the financial reports for October 2025. Board Member Walton seconded the motion.

Vote Conducted. MOTION PASSED unanimously.

AYES: Parker, Faus, DiVittorio, Timney, Walton

NAYES: None

- **Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Run Report:

BC Palm reported:

- Run report for October 2025. Total of 125 incidents, with 72 being emergent calls. Call distribution is as follows: District 31 had 31 calls, District 32 had 54, and District 37 had 22.
- Avg response times: Sta# 31 at 9.32 min, #32 at 5.27 mins, and #37 at 6.38.
- Auto aid given by us: 19; Auto aid we received: 1, Mutual Aid given 2, Mutual Aid received: 1.

- b. Monthly Chief Updates:

FC Callander

- Viv had hip surgery and is recovering at home; she will be out for a couple of weeks.
- A group has been formed to redefine the mission statement to be more specific to the Summit District.
- Program work is being realigned and reorganized.
- Meetings were held with the Navajo Nation and the county regarding a casino contract.
- Spending on a new vehicle and station building has been paused to re-evaluate capital needs before committing large funds.

- **NEW BUSINESS / ACTION ITEMS**

- a. Approval of the 2026 Fire Board Meeting Calendar

Motion was made by Robb Faus to approve the 2026 Fire Board Meeting Calendar.

Motion was seconded by Mike DiVittorio.

Vote conducted. MOTION CARRIED

AYES: DiVittorio, Parker, Timney, Faus, Walton

- b. Appointment of a Fire Board Chair and Clerk for 2026, effective December 1, 2025.

Motion to appoint Jim Timney as Board Chair was made by Board Member Faus, seconded by Board Member Walton.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Walton, Faus, Daskocil, Parker

Abstention: Timney

Motion to appoint Robb Faus as Board Clerk was made by Board Chair Timney, seconded by Board Member Walton.

Vote conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Walton, Daskocil, Parker

Abstention: Faus

- **Fire Board Comments:**

- Walton: I anticipate an increase in absences due to a family member's health issue; will need to attend via Zoom. There is significant difficulty hearing during Zoom due to poor room acoustics. Prior laptop-based interview setup had clearer audio, expressed better public and remote access. I had someone contact me on the potential interest is buying Station 33.
 - Faus: I appreciate the changes made, and getting your feet wet chief.
 - Parker: Thanked everyone for their work and public for attending. Station 31 does need better acoustics.
 - DiVittorio: Thanked the Ruggles for attending and BC for good work.

- **ADJOURNMENT:** Board Meeting adjourned at 6:21 pm

- **Motion to adjourn by Board Member Parker, seconded by Board Member Walton Vote Conducted. MOTION PAST ALL IN FAVOR**
 - **AYES: Parker, Faus, Timney, Walton and DiVittorio**

Respectfully submitted
by:

Robb Faus, Board Clerk

Summit Fire & Medical District Account Balances

Registered Balance (end of month)	July 2025	Aug 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	June 2026
Budget Stabilization	\$3,298,722.07	\$2,910,124.30	\$2,617,573.15	\$3,574,379.88	\$5,312,501.29							
OWA	\$321,509.29	\$329,097.64	\$372,685.20	\$373,394.73	\$373,933.17							
Petty Cash	\$1,475.18	\$1,757.27	\$1,498.57	\$2,048.57	\$2,321.86							
Capital	\$764,176.01	\$765,495.69	\$766,983.56	\$768,631.12	\$769,739.37							
Emergency	\$378,624.51	\$379,278.60	\$380,015.83	\$380,832.14	\$381,381.24							
Debt Services / GO	\$7,444.69	\$8,167.09	\$12,176.06	\$63,795.17	\$144,438.32							
Contingency / COP	\$1,777,204.90	\$1,777,204.90	\$1,777,204.90	\$1,777,204.90	\$1,777,204.90							
TOTAL	\$6,549,156.65	\$6,171,125.49	\$5,928,137.27	\$6,940,286.51	\$8,761,520.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LAST FISCAL YEAR	\$5,447,090.43	\$5,069,780.47	\$4,804,760.33	\$5,731,890.12	\$7,625,426.43	\$7,323,365.09	\$7,100,417.03	\$6,956,422.33	\$6,713,958.38	\$8,124,363.55	\$7,958,675.06	\$7,035,881.30
ACTUALS	YTD actuals	YTD Budgeted	Over / Under	% of Budget								
Revenue	\$3,934,890.48	\$7,481,638.37	-\$3,546,747.89	53%								
Expenses	\$2,321,305.94	\$6,589,732.50	-\$4,268,426.56	35%								
Net Income	\$1,613,584.54	\$891,905.87	\$721,678.67	181%								

Summit Fire District

Profit & Loss Budget vs. Actual

July through November 2025

	Jul - Nov 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1100 TAX REVENUE				
1101 Property Tax	3,436,711.68	6,249,679.00	-2,812,967.32	54.99%
1102 FDAT	198,216.51	370,908.00	-172,691.49	53.44%
1103 Delinquent Property Tax	18,003.79	61,787.68	-43,783.89	29.14%
Total 1100 TAX REVENUE	3,652,931.98	6,682,374.68	-3,029,442.70	54.67%
1200 GRANTS				
1210 Other Grants	23,415.43	112,500.00	-89,084.57	20.81%
Total 1200 GRANTS	23,415.43	112,500.00	-89,084.57	20.81%
1300 MISC INCOME				
1301 OWA Income	128,382.27	250,000.00	-121,617.73	51.35%
1302 Interest	33,289.45	145,748.55	-112,459.10	22.84%
1304 Contracts with Towers	16,475.10	42,171.72	-25,696.62	39.07%
1305 Out of District Calls	0.00	520.00	-520.00	0.0%
1308 Service Subscriptions	5,840.55	13,840.55	-8,000.00	42.2%
1310 Misc. Income	3,136.30	13,642.13	-10,505.83	22.99%
1311 Maint Facility Income	55,278.44	111,221.26	-55,942.82	49.7%
1312 Community Room Rental	2,000.00	3,900.00	-1,900.00	51.28%
1314 Insurance Proceed Income	14,140.96	10,000.00	4,140.96	141.41%
1315 SSFND-Smart & Safe AZ Fund	0.00	95,719.48	-95,719.48	0.0%
Total 1300 MISC INCOME	258,543.07	686,763.69	-428,220.62	37.65%
Total Income	3,934,890.48	7,481,638.37	-3,546,747.89	52.59%
Gross Profit	3,934,890.48	7,481,638.37	-3,546,747.89	52.59%
Expense				
2000 PERSONNEL SALARIES				
2009 Acting Pay				
2009 .1 Acting Pay BC	93.00	1,488.00	-1,395.00	6.25%
2009. 2 Acting Captain	2,029.62	6,370.00	-4,340.38	31.86%
2009.3 Acting Engineer	1,197.75	7,335.00	-6,137.25	16.33%
2009 Acting Pay - Other	80.00			
Total 2009 Acting Pay	3,400.37	15,193.00	-11,792.63	22.38%
2032 OWA Backfill	18,067.92	8,206.32	9,861.60	220.17%
2033 OWA OT	30,712.36	46,924.87	-16,212.51	65.45%
2034 OWA Eng Boss	1,280.00	180.00	1,100.00	711.11%
2035 OWA Payroll	13,544.05	17,525.00	-3,980.95	77.28%
2036 OWA Single Resource OT	5,113.94	17,619.03	-12,505.09	29.03%
2070 Battalion Chief	109,542.03	303,367.73	-193,825.70	36.11%
2071 Administrative Officer	25,819.50	76,701.02	-50,881.52	33.66%
2072 Admin Assistant II	20,773.20	56,247.56	-35,474.36	36.93%
2073 EVT Mechanic III	27,378.30	72,586.84	-45,208.54	37.72%
2073.2 EVT Mechanic II	25,993.20	69,011.80	-43,018.60	37.67%

Summit Fire District

Profit & Loss Budget vs. Actual

July through November 2025

	Jul - Nov 25	Budget	\$ Over Budget	% of Budget
2075 Captains	256,673.20	778,635.32	-521,962.12	32.96%
2076 Engineer	222,266.08	649,726.36	-427,460.28	34.21%
2077 Firefighters	257,815.47	784,175.50	-526,360.03	32.88%
2080 Mileage	107.07			
2081 FLSA	21,102.00	56,996.20	-35,894.20	37.02%
2082 Overtime	192,148.20	351,267.73	-159,119.53	54.7%
2083 Vacation Leave	72,595.91	171,572.64	-98,976.73	42.31%
2084 Sick Leave	23,070.38	97,856.91	-74,786.53	23.58%
2088 Holiday Pay	17,792.28	31,995.61	-14,203.33	55.61%
2099.1 Vacation Leave Payout	7,533.74	7,533.74	0.00	100.0%
2099.2 Sick Leave Payout	14,382.26	14,362.26	20.00	100.14%
Total 2000 PERSONNEL SALARIES	1,367,111.46	3,627,685.44	-2,260,573.98	37.69%
2080 PSPRS	-0.03			
2200 PENSION				
2201 NationW Hybrid Tier 3 FD	14,810.63	0.00	14,810.63	100.0%
2202 NationW - Tier 2 FD	1,343.82	0.00	1,343.82	100.0%
2206 PSPRS - Tier 1 FD	48,905.86	0.00	48,905.86	100.0%
2208 PSPRS - Tier 1A & 2 FD	6,972.96	0.00	6,972.96	100.0%
2210.2 PSPRS - DB Tier 3	54,045.25	0.00	54,045.25	100.0%
2215 ASRS	13,044.16	34,045.57	-21,001.41	38.31%
2216 Other Retirement	14,719.04			
2200 PENSION - Other	1,650.00	507,158.83	-505,508.83	0.33%
Total 2200 PENSION	155,491.72	541,204.40	-385,712.68	28.73%
2300 PAYROLL EXPENSES				
2301 Workmen's Comp.	87,823.00	229,974.00	-142,151.00	38.19%
2303 Social Security	7,075.74	16,932.86	-9,857.12	41.79%
2304 Medicare	19,407.78	43,431.41	-24,023.63	44.69%
2305 Direct Deposit	-255.00	0.00	-255.00	100.0%
Total 2300 PAYROLL EXPENSES	114,051.52	290,338.27	-176,286.75	39.28%
2400 PERSONNEL INSURANCE				
2401 Medical Insurance	136,826.29	355,440.00	-218,613.71	38.5%
2402 Dental Insurance	6,908.84	16,516.44	-9,607.60	41.83%
2404 Life Insurance	145.44	4,305.00	-4,159.56	3.38%
2405 Vision Insurance	1,653.38	2,770.00	-1,116.62	59.69%
Total 2400 PERSONNEL INSURANCE	145,533.95	379,031.44	-233,497.49	38.4%
2500 CONTRACTUALS				
2501 COP Payment	0.00	634,680.00	-634,680.00	0.0%
2503 Broker Fees Medical Ins				
2503.1 East Flag Medical-Croft	1,930.00	3,850.00	-1,920.00	50.13%
2503.2 Cancer Screening	266.36	4,821.00	-4,554.64	5.53%
2503 Broker Fees Medical Ins - Other	0.00	9,400.00	-9,400.00	0.0%
Total 2503 Broker Fees Medical Ins	2,196.36	18,071.00	-15,874.64	12.15%

Summit Fire District

Profit & Loss Budget vs. Actual

July through November 2025

	Jul - Nov 25	Budget	\$ Over Budget	% of Budget
2504 Audit	11,575.00	18,926.25	-7,351.25	61.16%
2509 Admin Service Contracts	0.00	950.00	-950.00	0.0%
2510 FLAGIT Contract Services	10,222.60	25,417.80	-15,195.20	40.22%
2511 Software Contracts				
2511.10 Fire Manager Software	0.00	4,117.00	-4,117.00	0.0%
2511.2 Quickbooks Software	0.00	2,994.27	-2,994.27	0.0%
2511.4 Misc. Software	324.26	900.00	-575.74	36.03%
2511.6 PS Trax Eng, SCBA, PPE,	0.00	2,250.00	-2,250.00	0.0%
2511.8 EMC2 Software	0.00	3,500.00	-3,500.00	0.0%
2511.9 ESO Software	7,151.69	8,282.02	-1,130.33	86.35%
2511 Software Contracts - Other	8,266.73	15,600.00	-7,333.27	52.99%
Total 2511 Software Contracts	15,742.68	37,643.29	-21,900.61	41.82%
2514 Bld & Vehicle Insurance	22,114.00	88,484.00	-66,370.00	24.99%
2515 IGA Services				
2515.1 Fire Chief	71,250.00	0.00	71,250.00	100.0%
2515.2 Dispatch	23,804.34	80,000.00	-56,195.66	29.76%
2515.3 Training Coordinator	21,457.00	21,457.00	0.00	100.0%
Total 2515 IGA Services	116,511.34	101,457.00	15,054.34	114.84%
2517 EMS Fees & Maint Agreement	700.00			
2519 Memberships & Subscription				
2519.1 AFDA	0.00	1,319.50	-1,319.50	0.0%
2519.3 AZ Fire Chiefs Assoc	0.00	250.00	-250.00	0.0%
2519.5 Other (Feasability Study)	402.64	0.00	402.64	100.0%
2519 Memberships & Subscription - Other	43.00	150.00	-107.00	28.67%
Total 2519 Memberships & Subscription	445.64	1,719.50	-1,273.86	25.92%
2520 Computers, Printers	12,470.34	6,000.00	6,470.34	207.84%
2530 New Hire NTN, Fingerprints	22.00	44.00	-22.00	50.0%
Total 2500 CONTRACTUALS	191,999.96	933,392.84	-741,392.88	20.57%
3000 FLEET SERVICES				
3005 Training-Certificates	1,229.87			
3010 Shop Uniforms	1,883.44	3,500.00	-1,616.56	53.81%
3020 Parts for SFMD Vehicles	22,842.48	65,000.00	-42,157.52	35.14%
3025 Shop Outside Customer Exp	23,519.60	0.00	23,519.60	100.0%
3030 EVT Tool Allowance	317.50	4,000.00	-3,682.50	7.94%
Total 3000 FLEET SERVICES	49,792.89	72,500.00	-22,707.11	68.68%
3100 EQUIPMENT				
3110 Apparatus Equipment				
3110.1 Holmatro Service	0.00	2,500.00	-2,500.00	0.0%
3110.2 Ladder Testing	1,209.92	1,600.00	-390.08	75.62%
3110.3 Foam	0.00	4,000.00	-4,000.00	0.0%
3110.4 Bar Oil, Fuel Power Equi	194.39	700.00	-505.61	27.77%
3110.5 Nozzles, Hoses etc	0.00	3,000.00	-3,000.00	0.0%

Summit Fire District

Profit & Loss Budget vs. Actual

July through November 2025

	Jul - Nov 25	Budget	\$ Over Budget	% of Budget
3110 Apparatus Equipment - Other	2,655.42	14,600.00	-11,944.58	18.19%
Total 3110 Apparatus Equipment	4,059.73	26,400.00	-22,340.27	15.38%
3115 Communication-Radios	213.19	3,091.00	-2,877.81	6.9%
3120 SCBA	1,524.44	13,700.00	-12,175.56	11.13%
Total 3100 EQUIPMENT	5,797.36	43,191.00	-37,393.64	13.42%
3200 SUPPLIES				
3210 EMS Program	29,150.10	61,064.00	-31,913.90	47.74%
3212 PPE Program	49,662.34	79,200.00	-29,537.66	62.71%
3220 Office Supplies	3,870.36	9,600.00	-5,729.64	40.32%
3225 BLD/Land Maint.	50,712.04	47,000.00	3,712.04	107.9%
3227 Procurement	5,192.08	12,600.00	-7,407.92	41.21%
3235 PIO / Pub ED	297.38	2,550.00	-2,252.62	11.66%
3241 Honor Guard	0.00	6,750.00	-6,750.00	0.0%
Total 3200 SUPPLIES	138,884.30	218,764.00	-79,879.70	63.49%
3300 UNIFORMS				
3310 Uniforms - SFMD	9,205.87	43,500.00	-34,294.13	21.16%
3330 - Boots	1,670.27	7,200.00	-5,529.73	23.2%
3350 New Hire Expenses	2,790.87	493.70	2,297.17	565.3%
Total 3300 UNIFORMS	13,667.01	51,193.70	-37,526.69	26.7%
3400 FITNESS-HEALTH & SAFETY				
3401 Fitness	0.00	11,900.00	-11,900.00	0.0%
3405 Health & Safety				
3405.1 Annual Physicals	0.00	1,000.00	-1,000.00	0.0%
3405.2 Staff Counseling	11,309.50	51,399.00	-40,089.50	22.0%
3405.3 Stress Test	0.00	2,000.00	-2,000.00	0.0%
3405.4 New Hire Physicals & Men	1,376.61	5,000.00	-3,623.39	27.53%
Total 3405 Health & Safety	12,686.11	59,399.00	-46,712.89	21.36%
Total 3400 FITNESS-HEALTH & SAFETY	12,686.11	71,299.00	-58,612.89	17.79%
3500 Wildland SFMD				
3501 New Equipment-Uniforms	1,407.28	10,000.00	-8,592.72	14.07%
3500 Wildland SFMD - Other	18,681.29			
Total 3500 Wildland SFMD	20,088.57	10,000.00	10,088.57	200.89%
4000 UTILITIES				
4005 Fuel for Apparatus	12,098.32	40,000.00	-27,901.68	30.25%
4010 Electric	10,943.30	30,000.00	-19,056.70	36.48%
4015 Gas / Propane	2,963.75	30,000.00	-27,036.25	9.88%
4020 Water	5,933.53	16,000.00	-10,066.47	37.09%
4025 Phones / Internet / TV	13,202.86	35,000.00	-21,797.14	37.72%
4030 Trash Pickup	4,152.46	10,200.00	-6,047.54	40.71%
4050 Radio Site Rental Elden	1,122.45	4,500.00	-3,377.55	24.94%
Total 4000 UTILITIES	50,416.67	165,700.00	-115,283.33	30.43%
4100 Training and Travel				

Summit Fire District

Profit & Loss Budget vs. Actual

July through November 2025

	Jul - Nov 25	Budget	\$ Over Budget	% of Budget
4105 Training Registration	11,600.45	0.00	11,600.45	100.0%
4110 Lodging	4,219.64	0.00	4,219.64	100.0%
4115 Food	2,538.83	0.00	2,538.83	100.0%
4125 Travel Fuel Rentals Air	543.79	0.00	543.79	100.0%
4130 Tuition Reimbursement	1,270.44	10,000.00	-8,729.56	12.7%
4100 Training and Travel - Other	0.00	26,750.00	-26,750.00	0.0%
Total 4100 Training and Travel	20,173.15	36,750.00	-16,576.85	54.89%
4200 OWA Expenses				
4230 OWA Exp.	5,467.91	33,682.41	-28,214.50	16.23%
Total 4200 OWA Expenses	5,467.91	33,682.41	-28,214.50	16.23%
5000 CAPITAL				
5010 Vehicle/Equip Payments	0.00	115,000.00	-115,000.00	0.0%
Total 5000 CAPITAL	0.00	115,000.00	-115,000.00	0.0%
Payroll Expenses	30,143.39	0.00	30,143.39	100.0%
Total Expense	2,321,305.94	6,589,732.50	-4,268,426.56	35.23%
Net Ordinary Income	1,613,584.54	891,905.87	721,678.67	180.91%
Net Income	1,613,584.54	891,905.87	721,678.67	180.91%

11:25 AM

12/08/25

Summit Fire District
Reconciliation Summary
101 County Treasurer, Period Ending 11/30/2025

	Nov 30, 25
Beginning Balance	3,581,167.74
Cleared Transactions	
Checks and Payments - 60 items	-421,291.19
Deposits and Credits - 90 items	2,157,182.13
Total Cleared Transactions	1,735,890.94
Cleared Balance	5,317,058.68
Uncleared Transactions	
Checks and Payments - 8 items	-4,557.39
Total Uncleared Transactions	-4,557.39
Register Balance as of 11/30/2025	5,312,501.29
New Transactions	
Checks and Payments - 35 items	-182,552.14
Deposits and Credits - 1 item	1,058.00
Total New Transactions	-181,494.14
Ending Balance	5,131,007.15

Reconciled 12/8/25
Tammy

County
November 2025

11:25 AM

12/08/25

Summit Fire District Reconciliation Detail

101 County Treasurer, Period Ending 11/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						3,581,167.74
Cleared Transactions						
Checks and Payments - 60 items						
Bill Pmt -Check	09/25/2025	82600...	Flagstaff Medical Cent...	X	-700.00	-700.00
Liability Check	10/09/2025	82600...	United Summit Fire Fi...	X	-1,460.85	-2,160.85
Liability Check	10/23/2025	82600...	United Summit Fire Fi...	X	-1,460.85	-3,621.70
Bill Pmt -Check	10/23/2025	82600...	Flagstaff Counseling ...	X	-480.00	-4,101.70
Bill Pmt -Check	10/23/2025	82600...	Right Water Hauling of...	X	-220.00	-4,321.70
Bill Pmt -Check	10/23/2025	82600...	Mountain Ts	X	-148.02	-4,469.72
Bill Pmt -Check	10/30/2025	82600...	APS	X	-1,504.00	-5,973.72
Bill Pmt -Check	10/30/2025	82600...	Optimum Business	X	-373.16	-6,346.88
Bill Pmt -Check	10/30/2025	82600...	City of Flagstaff	X	-122.98	-6,469.86
Bill Pmt -Check	10/30/2025	82600...	Right Water Hauling of...	X	-110.00	-6,579.86
Liability Check	11/05/2025		QuickBooks Payroll S...	X	-88,526.76	-95,106.62
Liability Check	11/06/2025	EFT	Public Safety Retirem...	X	-19,827.87	-114,934.49
Check	11/06/2025	82600...	National Bank of Arizo...	X	-17,654.38	-132,588.87
Liability Check	11/06/2025	EFT	United States Treasury	X	-13,230.08	-145,818.95
Liability Check	11/06/2025	EFT	Voya Financial	X	-5,291.06	-151,110.01
Bill Pmt -Check	11/06/2025	82600...	Crazy Country Boys S...	X	-5,281.60	-156,391.61
Liability Check	11/06/2025	EFT	MotivHealth	X	-4,931.36	-161,322.97
Liability Check	11/06/2025	82600...	Nationwide Trust Co. ...	X	-3,260.99	-164,583.96
Liability Check	11/06/2025	EFT	Arizona Department of...	X	-2,634.15	-167,218.11
Liability Check	11/06/2025	EFT	Arizona State Retirem...	X	-2,339.98	-169,558.09
Bill Pmt -Check	11/06/2025	82600...	Burton's Fire Inc.	X	-2,107.64	-171,665.73
Bill Pmt -Check	11/06/2025	82600...	NAPA	X	-1,272.46	-172,938.19
Liability Check	11/06/2025	82600...	AFLAC	X	-823.26	-173,761.45
Bill Pmt -Check	11/06/2025	82600...	Life Assist, Inc	X	-809.69	-174,571.14
Bill Pmt -Check	11/06/2025	82600...	RWC International	X	-599.63	-175,170.77
Bill Pmt -Check	11/06/2025	82600...	AT&T Mobility	X	-451.53	-175,622.30
Bill Pmt -Check	11/06/2025	82600...	Niles Radio	X	-374.15	-175,996.45
Bill Pmt -Check	11/06/2025	82600...	Prudential Overall Sup...	X	-316.80	-176,313.25
Bill Pmt -Check	11/06/2025	82600...	Hughes Fire Equipment	X	-307.69	-176,620.94
Bill Pmt -Check	11/06/2025	82600...	Rush Truck	X	-279.61	-176,900.55
Bill Pmt -Check	11/06/2025	82600...	Orion Energy Inc.	X	-258.89	-177,159.44
Bill Pmt -Check	11/06/2025	82600...	Sign-A-Rama	X	-186.26	-177,345.70
Bill Pmt -Check	11/06/2025	82600...	Right Water Hauling of...	X	-110.00	-177,455.70
Bill Pmt -Check	11/06/2025	82600...	DSB Distributing LLC	X	-39.00	-177,494.70
Bill Pmt -Check	11/06/2025	82600...	HUB International Insu...	X	-35.00	-177,529.70
Liability Check	11/12/2025	EFT	VSP Insurance Co. (CT)	X	-368.40	-177,898.10
Bill Pmt -Check	11/13/2025	82600...	Coconino Community ...	X	-17,460.00	-195,358.10
Bill Pmt -Check	11/13/2025	82600...	Highlands Floor Cover...	X	-3,526.26	-198,884.36
Bill Pmt -Check	11/13/2025	82600...	Doney Park Water	X	-714.98	-199,599.34
Bill Pmt -Check	11/13/2025	82600...	APS	X	-386.58	-199,985.92
Bill Pmt -Check	11/13/2025	82600...	Optimum Business	X	-375.99	-200,361.91
Bill Pmt -Check	11/13/2025	82600...	Verizon Wireless	X	-337.81	-200,699.72
Bill Pmt -Check	11/13/2025	82600...	East Flagstaff Family ...	X	-130.00	-200,829.72
Bill Pmt -Check	11/13/2025	82600...	Directv	X	-119.99	-200,949.71
Bill Pmt -Check	11/13/2025	82600...	Right Water Hauling of...	X	-110.00	-201,059.71
Liability Check	11/13/2025	82600...	5 Star Life Insurance ...	X	-34.67	-201,094.38
Liability Check	11/19/2025		QuickBooks Payroll S...	X	-100,945.00	-302,039.38
Liability Check	11/20/2025	EFT	Public Safety Retirem...	X	-21,553.50	-323,592.88
Liability Check	11/20/2025	EFT	United States Treasury	X	-16,518.82	-340,111.70
Liability Check	11/20/2025	EFT	Voya Financial	X	-6,518.41	-346,630.11
Liability Check	11/20/2025	EFT	MotivHealth	X	-4,931.36	-351,561.47
Liability Check	11/20/2025	82600...	Nationwide Trust Co. ...	X	-3,731.43	-355,292.90
Liability Check	11/20/2025	EFT	Arizona Department of...	X	-2,971.99	-358,264.89
Liability Check	11/20/2025	EFT	Arizona State Retirem...	X	-2,616.46	-360,881.35
Liability Check	11/21/2025	EFT	Voya Financial	X	-1,142.76	-362,024.11
Liability Check	11/25/2025	EFT	MotivHealth	X	-27,886.32	-389,910.43
Liability Check	11/25/2025	EFT	MotivHealth	X	-27,821.68	-417,732.11
Liability Check	11/25/2025	EFT	MUTUAL OF OMAHA	X	-1,768.02	-419,500.13
Liability Check	11/25/2025	EFT	MUTUAL OF OMAHA	X	-1,723.02	-421,223.15
Liability Check	11/25/2025	EFT	Colonial Supplemental...	X	-68.04	-421,291.19
Total Checks and Payments					-421,291.19	-421,291.19

Summit Fire District Reconciliation Detail

101 County Treasurer, Period Ending 11/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	12/04/2025	709919	Engle, Elijah	X	0.00	2,157,182.13
Paycheck	12/04/2025	709918	Drennan, Steven	X	0.00	2,157,182.13
Paycheck	12/04/2025	709916	Crooks, Stone	X	0.00	2,157,182.13
Paycheck	12/04/2025	709942	Snively, Nanea	X	0.00	2,157,182.13
Paycheck	12/04/2025	709915	Colaiacono, Brandon	X	0.00	2,157,182.13
Paycheck	12/04/2025	709943	Stalvey, Adam	X	0.00	2,157,182.13
Paycheck	12/04/2025	709944	Swatzell, Brandon	X	0.00	2,157,182.13
Paycheck	12/04/2025	709911	Black, William A	X	0.00	2,157,182.13
Paycheck	12/04/2025	709945	Unmacht III, James	X	0.00	2,157,182.13
Paycheck	12/04/2025	709914	Christian III, Nikolas J	X	0.00	2,157,182.13
Paycheck	12/04/2025	709913	Callander, Earl	X	0.00	2,157,182.13
Paycheck	12/04/2025	709946	Walsh, Brian M	X	0.00	2,157,182.13
Paycheck	12/04/2025	709908	Allen, Michael W.	X	0.00	2,157,182.13
Paycheck	12/04/2025	709912	Brooks, Robert W	X	0.00	2,157,182.13
Paycheck	12/04/2025	709947	Zambeck, Christopher R	X	0.00	2,157,182.13
Paycheck	12/04/2025	709917	Davis, Warren K	X	0.00	2,157,182.13
Paycheck	12/04/2025	709909	Anthony, Jonah	X	0.00	2,157,182.13
Paycheck	12/04/2025	709939	Russo, David B.	X	0.00	2,157,182.13
Paycheck	12/04/2025	709910	Bain, Chuck A.	X	0.00	2,157,182.13
Paycheck	12/04/2025	709940	Schieffer, Tammy S	X	0.00	2,157,182.13
Paycheck	12/04/2025	709941	Schmidt, Wesley	X	0.00	2,157,182.13
Paycheck	12/04/2025	709929	Hunt, Gannon	X	0.00	2,157,182.13
Paycheck	12/04/2025	709928	Hodges, McNeil	X	0.00	2,157,182.13
Total Deposits and Credits					2,157,182.13	2,157,182.13
Total Cleared Transactions					1,735,890.94	1,735,890.94
Cleared Balance					1,735,890.94	5,317,058.68
Uncleared Transactions						
Checks and Payments - 8 items						
Check	03/07/2024	82400...	Elliott Riggs		-46.00	-46.00
Check	10/23/2025	82600...	Alan Kester-		-162.00	-208.00
Liability Check	11/06/2025	82600...	United Summit Fire Fi...		-1,460.85	-1,668.85
Bill Pmt -Check	11/13/2025	82600...	Arizona Secretary of S...		-43.00	-1,711.85
Liability Check	11/20/2025	82600...	United Summit Fire Fi...		-1,460.85	-3,172.70
Bill Pmt -Check	11/20/2025	82600...	Optimum Business		-368.39	-3,541.09
Bill Pmt -Check	11/20/2025	82600...	UniSource Energy Ser...		-193.04	-3,734.13
Liability Check	11/27/2025	82600...	AFLAC		-823.26	-4,557.39
Total Checks and Payments					-4,557.39	-4,557.39
Total Uncleared Transactions					-4,557.39	-4,557.39
Register Balance as of 11/30/2025					1,731,333.55	5,312,501.29
New Transactions						
Checks and Payments - 35 items						
Liability Check	12/03/2025		QuickBooks Payroll S...		-93,894.18	-93,894.18
Liability Check	12/04/2025	EFT	Public Safety Retirem...		-18,251.69	-112,145.87
Liability Check	12/04/2025	EFT	United States Treasury		-14,848.78	-126,994.65
Bill Pmt -Check	12/04/2025	82600...	CertaPro Painters of N...		-7,941.96	-134,936.61
Liability Check	12/04/2025	EFT	Voya Financial		-6,342.68	-141,279.29
Liability Check	12/04/2025	EFT	MotivHealth		-4,842.13	-146,121.42
Bill Pmt -Check	12/04/2025	82600...	Executec		-3,806.67	-149,928.09
Liability Check	12/04/2025	82600...	Nationwide Trust Co. ...		-3,592.32	-153,520.41
Liability Check	12/04/2025	EFT	Arizona Department of...		-2,798.76	-156,319.17
Liability Check	12/04/2025	EFT	Arizona State Retirem...		-2,645.24	-158,964.41
Liability Check	12/04/2025	82600...	Principal Life Insuranc...		-2,242.56	-161,206.97
Bill Pmt -Check	12/04/2025	82600...	Orion Energy Inc.		-1,510.72	-162,717.69
Liability Check	12/04/2025	82600...	United Summit Fire Fi...		-1,460.85	-164,178.54
Bill Pmt -Check	12/04/2025	82600...	APS		-1,434.66	-165,613.20
Bill Pmt -Check	12/04/2025	82600...	Mountain Ts		-1,329.48	-166,942.68
Bill Pmt -Check	12/04/2025	82600...	AT&T Mobility		-451.53	-167,394.21
Bill Pmt -Check	12/04/2025	82600...	Linde Gas & Equipment		-410.53	-167,804.74
Bill Pmt -Check	12/04/2025	82600...	Optimum Business		-373.16	-168,177.90
Bill Pmt -Check	12/04/2025	82600...	Right Water Hauling of...		-330.00	-168,507.90
Bill Pmt -Check	12/04/2025	82600...	Arizona PPE Recon, I...		-214.50	-168,722.40
Bill Pmt -Check	12/04/2025	82600...	Peak Heart & Vascular		-170.00	-168,892.40

Deposit Summary

12/8/2025 10:26 AM

Summit Fire District

Summary of Deposits to 101 County Treasurer on 11/30/2025

Chk No.	PmtMethod	Rcd From	Memo	Amount
	E-Check		November 2025 FDAT	114,483.78
	E-Check		November 2025 Delinquent Tax	10,142.65
	E-Check		November 2025 Property Tax	2,005,980.93
Less Cash Back:				
Deposit Total:				2,130,607.36

7:55 AM

12/08/25

Summit Fire District
Reconciliation Detail
105 Petty Cash, Period Ending 12/07/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,048.57
Cleared Transactions						
Checks and Payments - 1 item						
Check	11/06/2025	1262	Vivian Fennema	X	-26.71	-26.71
Total Checks and Payments					-26.71	-26.71
Deposits and Credits - 5 items						
Deposit	11/04/2025			X	50.00	50.00
Deposit	11/12/2025			X	50.00	100.00
Deposit	11/18/2025			X	100.00	200.00
Deposit	12/02/2025			X	50.00	250.00
Deposit	12/02/2025			X	50.00	300.00
Total Deposits and Credits					300.00	300.00
Total Cleared Transactions					273.29	273.29
Cleared Balance					273.29	2,321.86
Register Balance as of 12/07/2025					273.29	2,321.86
Ending Balance					273.29	2,321.86

Reconciled
 Balanced
 12/8/25
 Tammy

	.06
	.45
	1.10
	7.25
	6.-
	100.-
	10.-
	440.-
	150.-
	500.-
	75
	1000.-
	10.-
	10.-
	2
	10

2321.86

5:22 PM

12/08/25

Summit Fire District
Reconciliation Summary
150 Emergency Fund, Period Ending 11/30/2025

	<u>Nov 30, 25</u>
Beginning Balance	380,832.14
Cleared Transactions	
Deposits and Credits - 1 item	<u>549.10</u>
Total Cleared Transactions	<u>549.10</u>
Cleared Balance	<u><u>381,381.24</u></u>
Register Balance as of 11/30/2025	381,381.24
Ending Balance	381,381.24

Reconciled 12/8/25
Tammy

Emergency
Nov 2025

11:47 AM

12/08/25

**Summit Fire District
Reconciliation Summary
120 Capital Fund, Period Ending 11/30/2025**

	<u>Nov 30, 25</u>
Beginning Balance	768,631.12
Cleared Transactions	
Deposits and Credits - 1 item	<u>1,108.25</u>
Total Cleared Transactions	<u>1,108.25</u>
Cleared Balance	<u><u>769,739.37</u></u>
Register Balance as of 11/30/2025	769,739.37
Ending Balance	769,739.37

Reconciled 12/8/25
Tammy

Capital Nov 2025

5:38 PM

12/08/25

**Summit GO Bond Account
Reconciliation Summary**
300315 Debt Services Account, Period Ending 11/30/2025

	Nov 30, 25
Beginning Balance	63,795.17
Cleared Transactions	
Deposits and Credits - 1 item	80,643.15
Total Cleared Transactions	80,643.15
Cleared Balance	<u>144,438.32</u>
Register Balance as of 11/30/2025	144,438.32
Ending Balance	144,438.32

Reconciled 12/8/25
Tammy

GO Bond

Deposit Summary

12/8/2025 5:38 PM

Summit GO Bond Account

Summary of Deposits to 300315 Debt Services Account on 11/30/2025

Chk No.	PmtMethod	Red From	Memo	Amount
EFT	E-Check		Nov 2025 Property Tax	80,239.23
EFT	E-Check		Nov 2025 Delinquent Tax	403.92

Less Cash Back:

Deposit Total: 80,643.15

5:31 PM

12/08/25

SFMD Contingency Fund
Reconciliation Summary
Coconino County Treasurer, Period Ending 11/30/2025

	<u>Nov 30, 25</u>
Beginning Balance	1,777,204.90
Cleared Balance	1,777,204.90
Register Balance as of 11/30/2025	1,777,204.90
Ending Balance	1,777,204.90

Reconciled 12/8/25
Tammy

Contingency Fund
Nov 2025

5:31 PM

12/08/25

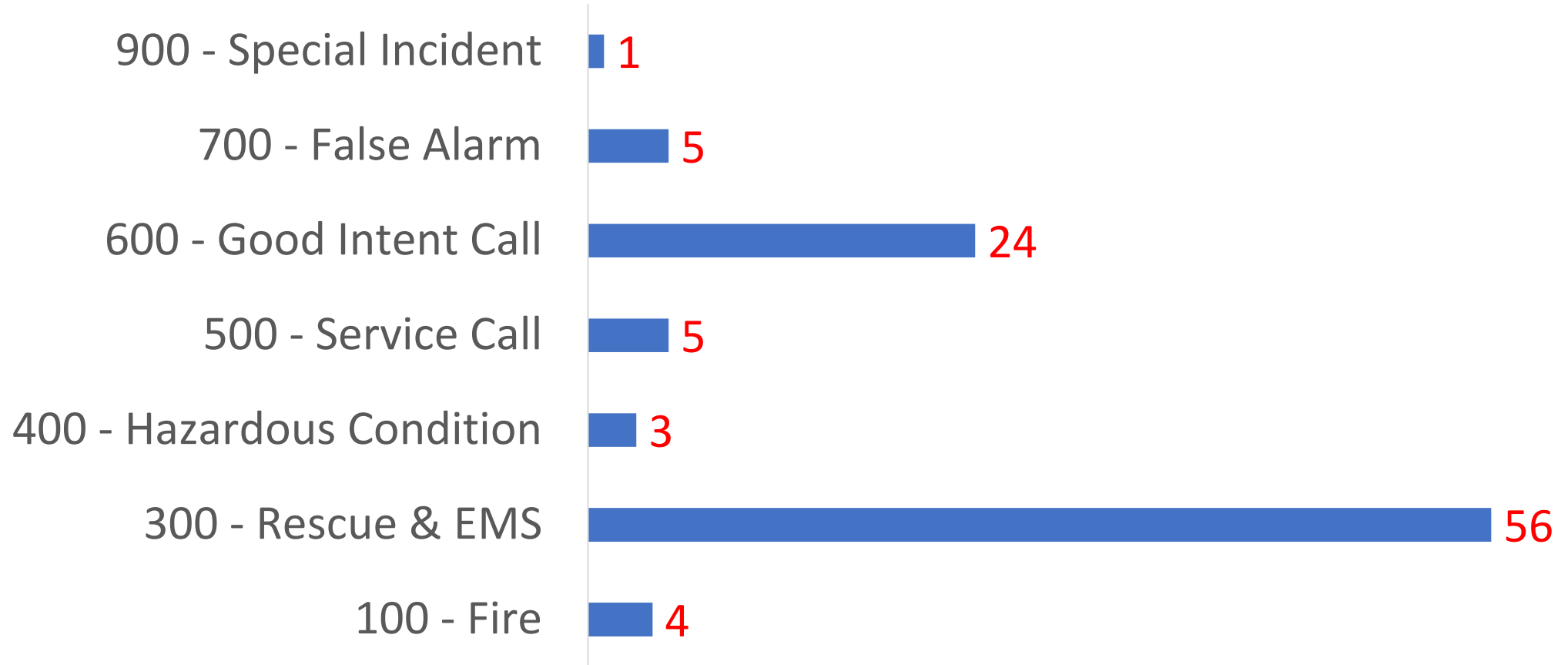
SFMD Contingency Fund
Reconciliation Detail
Coconino County Treasurer, Period Ending 11/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,777,204.90
Cleared Balance						1,777,204.90
Register Balance as of 11/30/2025						1,777,204.90
Ending Balance						1,777,204.90

SFMD BC Run Report

November 2025 Statistics

Total Incidents 98



Priority

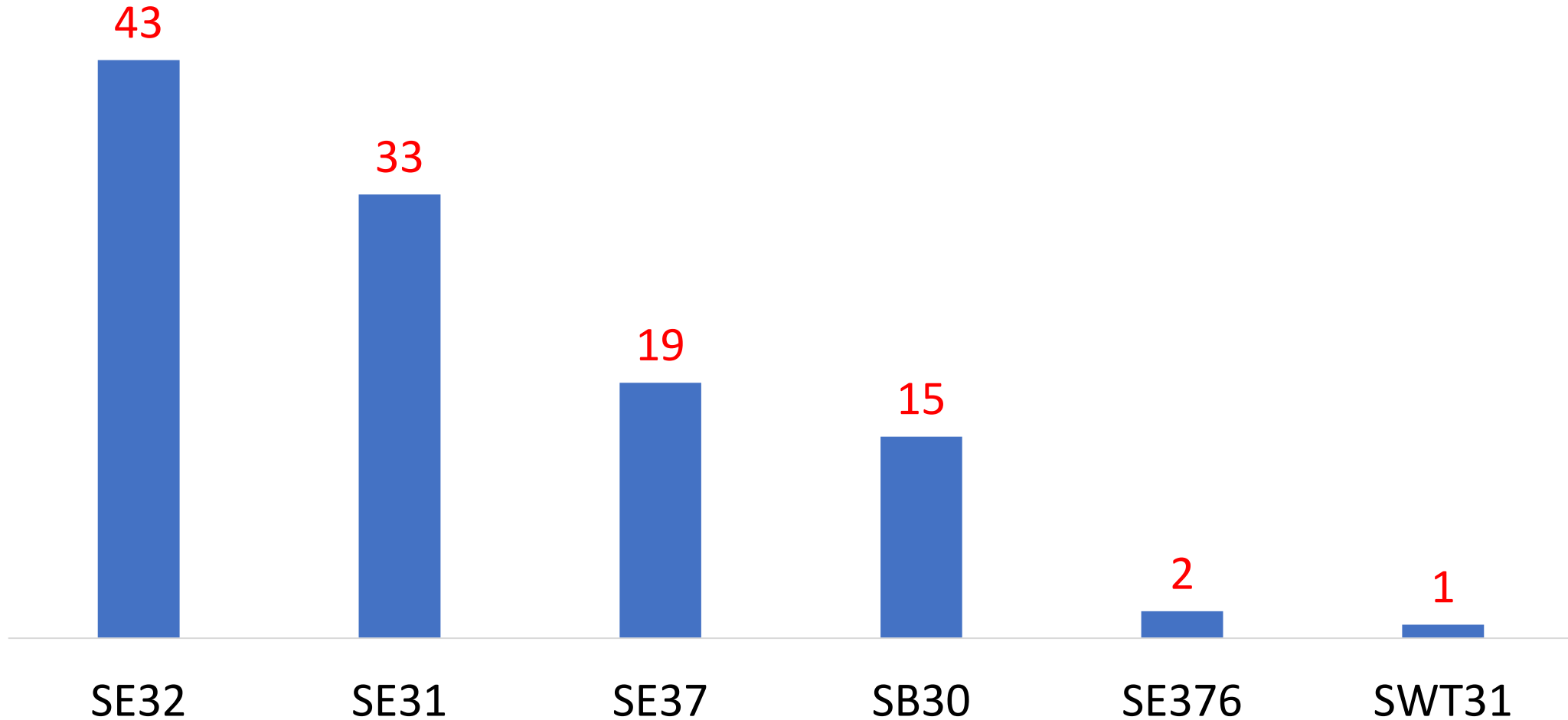
Non-Emergent

28

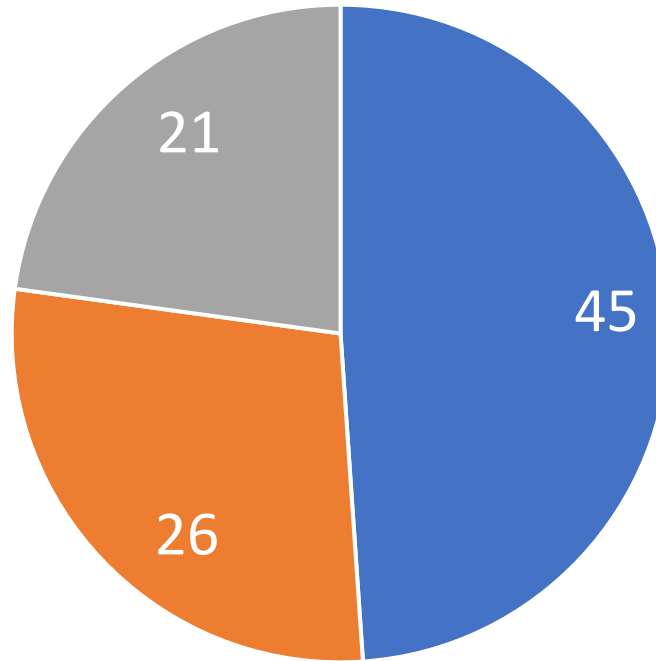
Emergent

62

Total Runs by Unit

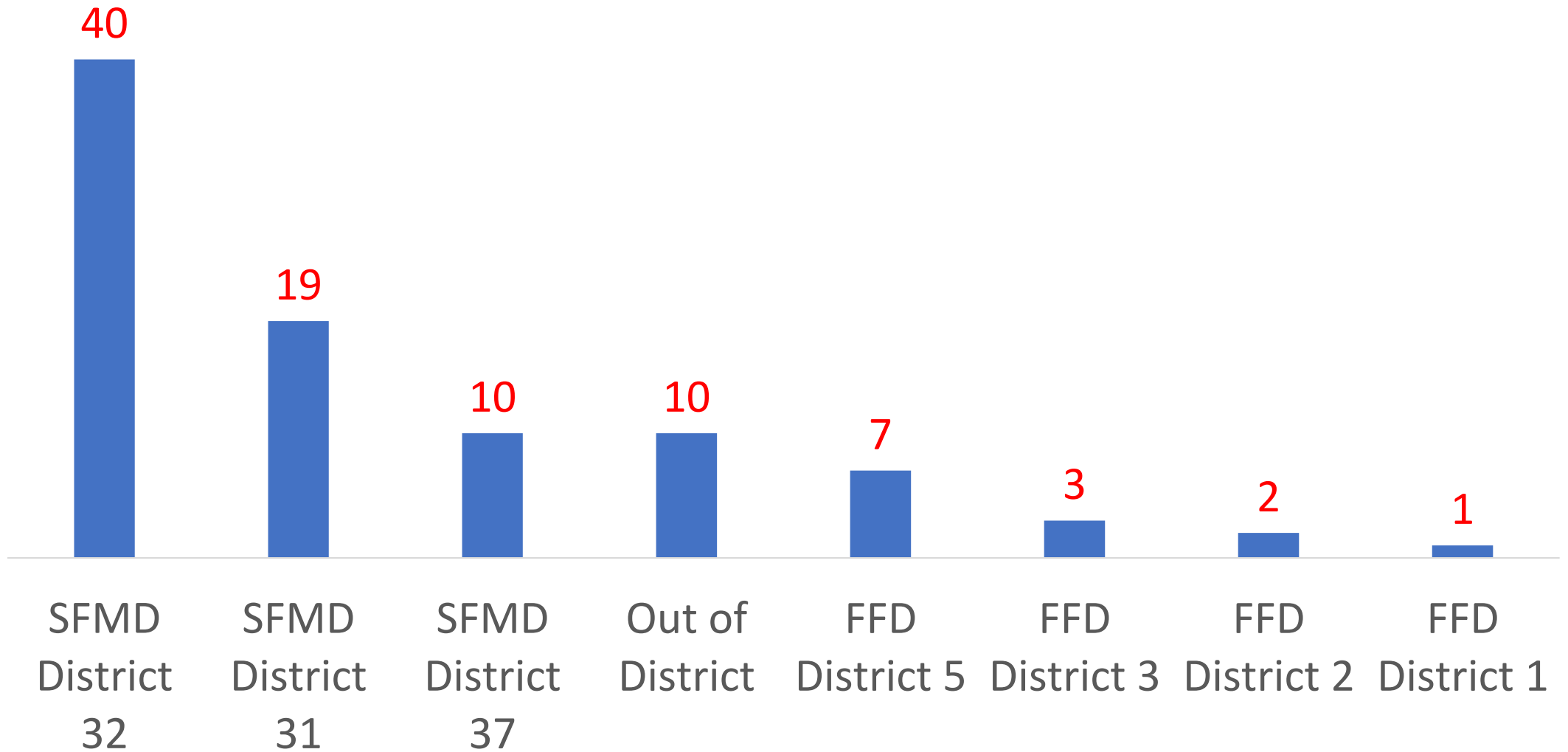


Total Incident by Station

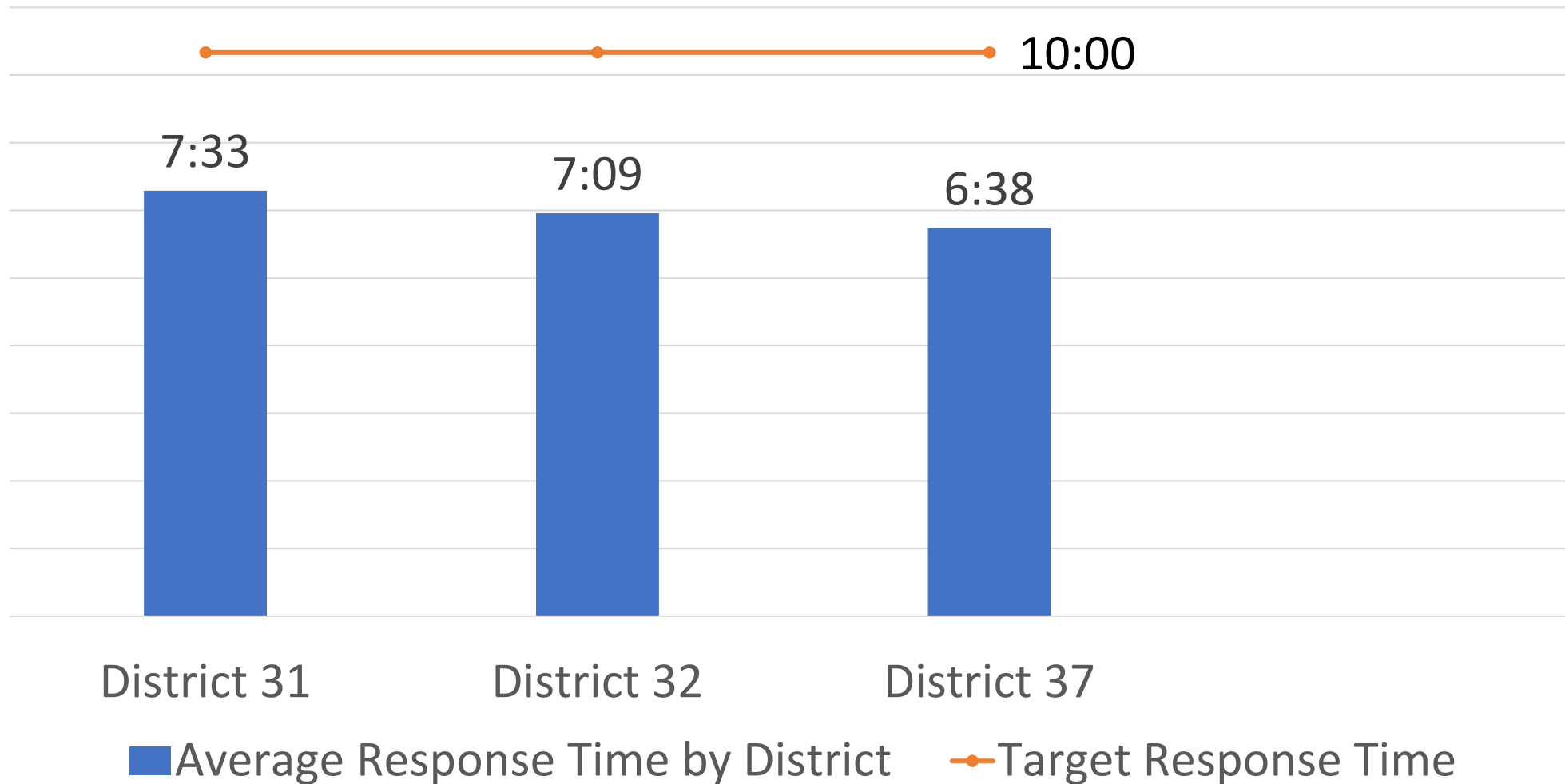


■ Station 32 ■ Station 31 ■ Station 37

Incident Count by District

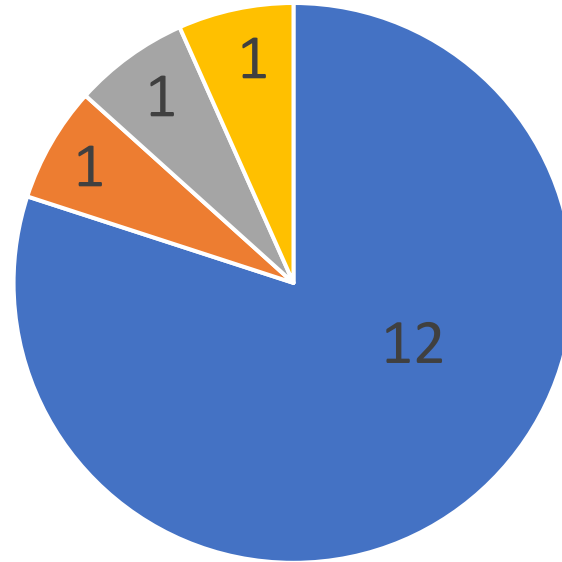


Average Response Time by District



Auto Aid & Mutual Aid

Given & Received



- Automatic aid given
- Automatic aid received
- Mutual aid given
- Mutual aid received

Action 7a

To: SFMD Fire Board

From: SFMD Administration

Date: December 17, 2025

Title: Review, discuss, and possible action: Public inquiry regarding Fire Station #33.

Recommended Action: N/A

Action Summary: Board Member Walton was contacted by someone via email about the possibility of selling Fire Station #33. The Board asked Fire Chief Callander to look into the possibility of doing so.

Financial Impacts: None

Relation to Goals: Diversify and improve revenue streams. Create efficiencies that improve and sustain the capabilities of the District. Improve the resources of the District, both human and capital.

Key Considerations: Currently, the parcel of land and buildings at Fire Station #33 are used as collateral for the COP Bond; therefore, it cannot be sold.

Attachments:

Suggested Motion N/A